

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
COMMUNITY SERVICES									
GREEN SPACES & AMENITIES									
CEMETERIES									
Interment Fees									
Under 1 year	no charge			no charge					
Over 1 year - 17 years	323.00	-	323.00	323.00	-	323.00	zero	n/a	
18 years and over	1,237.00	-	1,237.00	1,237.00	-	1,237.00	zero	n/a	
Where Casket is used	1,437.00	-	1,437.00	1,437.00	-	1,437.00	zero	n/a	
Where Vault is used	1,437.00	-	1,437.00	1,437.00	-	1,437.00	zero	n/a	
Interment after appointed time	209.00	-	209.00	209.00	-	209.00	zero	n/a	
Interment of cremated remains	250.00	-	250.00	250.00	-	250.00	zero	n/a	
Interment Fees - Public Grave									
Over 1 year - 17 years	203.00	-	203.00	203.00	-	203.00	zero	n/a	
18 years and over	415.00	-	415.00	415.00	-	415.00	zero	n/a	
Service in Cemetery Chapel	154.00	-	154.00	154.00	-	154.00	zero	n/a	
NHS Charge (pre-term)	New	-	73.50	74.00	-	74.00	zero	n/a	
Removal & Replacement									
Headstones (remove and re-fix to National Association of Memorial Masons standards)	192.00	-	192.00	192.00	-	192.00	zero	n/a	
Sidestones	158.00	-	158.00	158.00	-	158.00	zero	n/a	
Chippings	96.00	-	96.00	96.00	-	96.00	zero	n/a	
Right to Erect Memorials									
Headstone (900mm maximum)(including first inscription)	265.00	-	265.00	265.00	44.17	220.83	20.00	n/a	
Wooden Cross	51.00	-	51.00	51.00	8.50	42.50	20.00	n/a	
Vase without inscription and under 300 mm	FOC		FOC	FOC		FOC			
Otherwise	97.00	-	97.00	97.00	16.17	80.83	20.00	n/a	
Inscription (each)	51.00	-	51.00	51.00	8.50	42.50	20.00	n/a	
Construction									
Vault - Single Space/Depth	2,439.00	-	2,439.00	2,439.00	-	2,439.00	zero	n/a	
Vault - Double Space	At Cost			At Cost	-	At Cost	zero	n/a	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>Exclusive Right of Burial</u>									
Burnley									
Row 1 - 4	1,120.00	-	1,120.00	1,120.00	-	1,120.00	zero	n/a	
Lawn Section	1,377.00	-	1,377.00	1,377.00	-	1,377.00	zero	n/a	
Half Grave (for burial of ashes only)	444.00	-	444.00	444.00	-	444.00	zero	n/a	
Any other row	1,120.00	-	1,120.00	1,120.00	-	1,120.00	zero	n/a	
Additional charge for Vault	703.00	-	703.00	703.00	-	703.00	zero	n/a	
Purchase of above by Non-Resident of Burnley Borough									
Miscellaneous									
Search of Register	FOC		FOC	FOC		FOC			
<u>Padiham Garden of Remembrance</u>									
Use of Memorial Stone	128.00	-	128.00	128.00	-	128.00	zero	n/a	
Use of Niche for one person	236.00	-	236.00	236.00	-	236.00	zero	n/a	
Additional remains in Niche	149.00	-	149.00	149.00	-	149.00	zero	n/a	
<u>CREMATORIUM</u>									
<u>Cremation</u>									
Under 1 year	no charge			no charge					
Over 1 year - 17 years	219.00	-	219.00	219.00	-	219.00	zero	n/a	
18 years and over	764.00	-	764.00	764.00	-	764.00	zero	n/a	
Direct Cremation (before 9.30am, no chapel service)									
New			408.00	408.00	-	408.00	zero	n/a	
Medical Referee	18.00	-	18.00	18.00	-	18.00	zero	n/a	
Additional fee for Saturday & 12.30 additional time	211.00	-	211.00	211.00	-	211.00	zero	n/a	
NHS Charge (pre-term)									
New			36.00	36.00	-	36.00	zero	n/a	
<u>Entries in Book of Remembrance</u>									
2 line	111.00	-	111.00	111.00	18.50	92.50	20.00	n/a	
5 line	173.00	-	173.00	173.00	28.83	144.17	20.00	n/a	
8 line	255.00	-	255.00	255.00	42.50	212.50	20.00	n/a	
5 line with flower emblem	239.00	-	239.00	239.00	39.83	199.17	20.00	n/a	
5 line with Badge	266.00	-	266.00	266.00	44.33	221.67	20.00	n/a	
6 line with Coat of Arms	341.00	-	341.00	341.00	56.83	284.17	20.00	n/a	
<u>Remembrance Cards</u>									
With 2 line inscription	69.00	-	69.00	69.00	11.50	57.50	20.00	n/a	
With 5 line inscription	81.00	-	81.00	81.00	13.50	67.50	20.00	n/a	
With 8 line inscription	110.00	-	110.00	110.00	18.33	91.67	20.00	n/a	
Additional 2 line inscription	41.00	-	41.00	41.00	6.83	34.17	20.00	n/a	
Additional 5 line inscription	54.00	-	54.00	54.00	9.00	45.00	20.00	n/a	
Additional 8 line inscription	63.00	-	63.00	63.00	10.50	52.50	20.00	n/a	
Additional cost for flower emblem (only with 5 or 8 line entry)	69.00	-	69.00	69.00	11.50	57.50	20.00	n/a	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>Retaining of Ashes</u>									
After 1 month (per month)	72.00	-	72.00	72.00	-	72.00	zero	n/a	
<u>Scattering of Ashes</u>									
Cremation not at Burnley	72.00	-	72.00	72.00	-	72.00	zero	n/a	
<u>Memorial Wall</u>									
Lakeland stone plaque	552.00	-	552.00	552.00	92.00	460.00	20.00	n/a	
(plus lettering per letter - existing walls only, new walls subject to new price list)	3.00	-	3.00	3.00	0.50	2.50	20.00	n/a	
Additional inscription admin charge (plus lettering)	42.00	-	42.00	42.00	7.00	35.00	20.00	n/a	
Emblem	40.00	-	40.00	40.00	6.67	33.33	20.00	n/a	
Renewal of lease at end of agreement per 5 years	75.00	-	75.00	75.00	12.50	62.50	20.00	n/a	
<u>Tree of Remembrance</u>									
Engraved Remembrance Leaf	60.00	-	60.00	60.00	10.00	50.00	20.00	n/a	
<u>Ash Plots</u>									
Exclusive right of burial (40 years)	444.00	-	444.00	444.00	74.00	370.00	20.00	n/a	
Interment fee	250.00	-	250.00	250.00	41.67	208.33	20.00	n/a	
Right to erect memorial	281.00	-	281.00	281.00	46.83	234.17	20.00	n/a	
Foundation	25.00	-	25.00	25.00	4.17	20.83	20.00	n/a	
<u>PARKS - OUTDOOR SPORTS ACTIVITIES & EVENTS</u>									
<u>Events - Towneley Park</u>									
Local Organisations	173.00	2.50	177.33	177.30	29.55	147.75	20.00	1-Apr-21	
Non Resident Organisation - per event	441.00	2.50	452.03	452.05	75.34	376.71	20.00	1-Apr-21	
Funfair Events	POA			POA					
<u>Towneley Park</u>									
Cricket	56.80	2.50	58.22	58.20	9.70	48.50	20.00	1-Apr-21	

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Football pitches (from 1st August each year)

Grade A - (changing, showers & attendant)

Prairie, Fennyfold, Towneley 56.80 2.50 58.22 58.20 9.70 48.50 20.00 1-Apr-21

Grade B (pitch only)

Queens Park, Worsthorne, Stoneyholme, Hapton 39.85 2.50 40.85 40.85 6.81 34.04 20.00 1-Apr-21

Barden Central Arena

Burnley United A F C per season n/a not charged in lieu of cleaning and management

Junior Football

Hire of Junior pitch 12.35 2.50 12.66 12.65 2.11 10.54 20.00 1-Apr-21

Use of changing accommodation only 12.35 2.50 12.66 12.65 2.11 10.54 20.00 1-Apr-21

ALLOTMENTS

Allotment Rent per m² 0.29 2.50 0.30 0.30 - 0.30 zero 1-Apr-21

Concessionary Rental (50%) 0.14 2.50 0.14 0.14 - 0.14 zero 1-Apr-21

Water 15.10 2.50 15.48 15.50 - 15.50 zero 1-Apr-21

Admin fee for setting up of new tenancy agreements 12.30 2.50 12.61 12.60 2.10 10.50 20.00 1-Apr-21

Note : Allotments users require 3 months notice of any price increases.

TOWNELEY

Car Parking - Pay & Display

Riverside - per day 1.50 - 1.50 1.50 0.25 1.25 20.00 n/a

Towneley Hall - per hour 0.80 - 0.80 0.80 0.13 0.67 20.00 n/a

9 Hole Golf - per day 1.50 - 1.50 1.50 0.25 1.25 20.00 n/a

Causeway End / Golf Course - per day 2.00 - 2.00 2.00 0.33 1.67 20.00 n/a

Barwise per day 1.50 - 1.50 1.50 0.25 1.25 20.00 n/a

Woodgroove - per day New - 1.50 1.50 0.25 1.25 20.00 n/a

Car Parking - Contracts (per annum)

Towneley Hall 61.00 - 61.00 61.00 10.17 50.83 20.00 n/a

Riverside 40.00 - 40.00 40.00 6.67 33.33 20.00 n/a

Barwise 40.00 - 40.00 40.00 6.67 33.33 20.00 n/a

Woodgrove 61.00 - 61.00 61.00 10.17 50.83 20.00 n/a

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>TOWNELEY HALL</u>									
<u>Guided Tours</u>									
Local Links Subscription Scheme for Schools - per annum	223.70	2.50	229.29	229.30	38.22	191.08	20.00	1-Apr-21	
Daytime - per person	8.15	2.50	8.35	8.35	1.39	6.96	20.00	1-Apr-21	
Evening - per person	12.25	2.50	12.56	12.55	2.09	10.46	20.00	1-Apr-21	
School Groups per person - half day	2.55	2.50	2.61	2.60	0.43	2.17	20.00	1-Apr-21	
School Groups per person - full day	5.10	2.50	5.23	5.25	0.88	4.37	20.00	1-Apr-21	
<u>Use of Hall</u>									
Commercial Photography	306.00	2.50	313.65	314.00	52.33	261.67	20.00	1-Apr-21	
Filming Fees	1,020.00	2.50	1,045.50	1,046.00	174.33	871.67	20.00	1-Apr-21	
Great Hall (by negotiation) fees start from	612.00	2.50	627.30	627.00	104.50	522.50	20.00	1-Apr-21	*
up to	1,020.00	2.50	1,045.50	1,046.00	174.33	871.67	20.00	1-Apr-21	*
Regency Rooms Daytime Events (by negotiation) fees start from	612.00	2.50	627.30	627.00	104.50	522.50	20.00	1-Apr-21	*
up to	1,020.00	2.50	1,045.50	1,046.00	174.33	871.67	20.00	1-Apr-21	*
Regency Rooms Evening Events (by negotiation) fees start from	612.00	2.50	627.30	627.00	104.50	522.50	20.00	1-Apr-21	*
up to	1,020.00	2.50	1,045.50	1,046.00	174.33	871.67	20.00	1-Apr-21	*
Lecture Theatre (by negotiation) fees start from	102.00	2.50	104.55	105.00	17.50	87.50	20.00	1-Apr-21	*
up to	306.00	2.50	313.65	314.00	52.33	261.67	20.00	1-Apr-21	*
Great Hall & both Regency Rooms (by negotiation) fees start from	510.00	2.50	522.75	523.00	87.17	435.83	20.00	1-Apr-21	*
up to	3,570.00	2.50	3,659.25	3,659.00	609.83	3,049.17	20.00	1-Apr-21	*
* 50% discount for Charities									
<u>Conferences & Meetings</u>									
Lecture Theatre Room Hire - fees start from	102.00	2.50	104.55	104.55	17.43	87.12	20.00	1-Apr-21	*
up to	306.00	2.50	313.65	313.65	52.28	261.37	20.00	1-Apr-21	*
Tea & Coffee per person per serving	1.00	2.50	1.03	1.05	0.18	0.87	20.00	1-Apr-21	
* 50% discount for Charities									
<u>Wedding Charges</u>									
Regency Rooms - ceremony only fees start from	357.00	2.50	365.93	366.00	61.00	305.00	20.00	1-Apr-21	
up to	1,530.00	2.50	1,568.25	1,568.00	261.33	1,306.67	20.00	1-Apr-21	
Great Hall & Regency Rooms ceremony & afternoon reception up to 7pm									
fees start from	510.00	2.50	522.75	523.00	87.17	435.83	20.00	1-Apr-21	
up to	3,570.00	2.50	3,659.25	3,659.00	609.83	3,049.17	20.00	1-Apr-21	
Photography - grounds/formal gardens	61.00	2.50	62.53	63.00	10.50	52.50	20.00	1-Apr-21	
Photography - grounds/formal gardens & inside	102.00	2.50	104.55	105.00	17.50	87.50	20.00	1-Apr-21	

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Entrance Fees

Adult - 12 month pass

50% reduction on wedding & event days due to rooms being closed

* Free admission for children and students

5.00	-	5.00	5.00	0.83	4.17	20.00	1-Apr-21	*
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THOMPSON PARK

Car Parking - Pay & Display

Thompson Park - per day

2.00	2.50	2.05	2.00	0.33	1.67	20.00	1-Apr-21	
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2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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STREETSCENE

CAR PARKING CHARGES

The current strategy is to increase car parking charges every two years.

Short Stay Car Parks

Elizabeth St / Grimshaw St / Standish St / Parker Lane /
William Thompson / Orchard Bridge / Cow Lane 1 & 2 / Pioneer 1 /
Sutcliffe St / Thomas St

0-1 hour	Monday - Saturday	1.00	-	1.00	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	-	1.60	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	-	2.10	2.10	0.35	1.75	20.00	n/a
3 Hours plus		5.60	-	5.60	5.60	0.93	4.67	20.00	n/a
Sundays & Bank Holidays		Free		Free					
Disabled pass holders - up to 3 hrs		Free		Free					

Disabled pass holders - over 3 hrs - charges apply as above

Victoria

0-1 hour	Saturday only	1.00	-	1.00	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	-	1.60	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	-	2.10	2.10	0.35	1.75	20.00	n/a
3 Hours plus		5.60	-	5.60	5.60	0.93	4.67	20.00	n/a
Disabled pass holders - up to 3 hrs		Free		Free					

Disabled pass holders - over 3 hrs - charges apply as above

Pioneer 2 / King St

0-1 hour	Monday - Saturday	1.00	-	1.00	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	-	1.60	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	-	2.10	2.10	0.35	1.75	20.00	n/a
3 Hours plus		3.80	-	3.80	3.80	0.63	3.17	20.00	n/a
Disabled pass holders - up to 3 hrs		Free		Free					

Disabled pass holders - over 3 hrs - charges apply as above

Long Stay Car Parks

Finsley Gate 2 / Centenary Way

Monday - Saturday per visit		3.80	-	3.80	3.80	0.63	3.17	20.00	n/a
Sundays & Bank Holidays		Free		Free					
Disabled pass holders - up to 3 hrs		Free		Free					

Disabled pass holders - over 3 hrs - charges apply as above

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Contracts

Finsley Gate 1, 2 & 3 / King St / Bank Parade / Pioneer 2 / Centenary Way

William Thompson / Royle Road

per quarter Monday to Friday (inclusive)	185.70	-	185.70	185.70	30.95	154.75	20.00	n/a
per quarter Monday to Saturday (inclusive)	222.90	-	222.90	222.90	37.15	185.75	20.00	n/a

Other Contracts Charges

Staff Car Parking Charges - Operational	297.90	-	297.90	297.90	49.65	248.25	20.00	n/a
Staff Car Parking Charges - Non-Operational	342.30	-	342.30	342.30	57.05	285.25	20.00	n/a
Part Time Employees / Members Car Parking Charges	pro rata		pro rata	pro rata				

PEST CONTROL & WASTE

Pest Control *

Flea & Bed Bug Sprays	54.80	2.50	56.17	56.20	9.37	46.83	20.00	1-Apr-21
Wasps Nests	54.80	2.50	56.17	56.20	9.37	46.83	20.00	1-Apr-21
Commercial	61.20	2.50	62.73	62.75	10.46	52.29	20.00	1-Apr-21

* Charges start from

Waste & Recycling Collection Containers

Replacement per residual waste and recycling wheeled bin	30.50	2.50	31.26	31.30	-	31.30	zero	1-Apr-21
Residual waste and recycling wheeled bin at new build properties	30.50	2.50	31.26	31.30	-	31.30	zero	1-Apr-21
Recycling Box & Lid				FOC				
White Sacks				FOC				
First green waste wheeled bin				FOC				
Additional green waste wheeled bin	30.50	2.50	31.26	31.30	-	31.30	zero	1-Apr-21
Provision of 1100L container for new build apartments/flats	415.30	2.50	425.68	425.70	70.95	354.75	20.00	1-Apr-21
Annual charge for Green Waste Collection*	30.00	2.50	30.75	30.70	-	30.70	zero	1-Apr-21

*£30.00 early bird discount

Bulky & White Goods (One collection covers one white good or up to four bulky items)

Charge per collection	13.80	-	13.80	13.80	-	13.80	zero	n/a
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Back Yard Clearances

Back Yard Clearances

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Fixed Penalty Notices									
Littering	80.00	-	80.00	80.00	-	80.00	zero	1-Apr-21	
Side Waste	75.00	-		n/a	-	n/a	zero	1-Apr-21	
Side Waste / Waste Receptables / Failing to Manage Waste - Higher	New	-	200.00	200.00	-	200.00	zero	1-Apr-21	
Side Waste / Waste Receptables / Failing to Manage Waste - Lower	New	-	100.00	100.00	-	100.00	zero	1-Apr-21	
Graffiti / Fly Posting	New	-	100.00	100.00	-	100.00	zero	1-Apr-21	
Fly Tipping - Higher	New	-	400.00	400.00	-	400.00	zero	1-Apr-21	
Fly Tipping - Lower	New	-	150.00	150.00	-	150.00	zero	1-Apr-21	
Public Space Protection Order (PSPO)	New	-	100.00	100.00	-	100.00	zero	1-Apr-21	
Failure to produce a Waste Carriers License	New	-	300.00	300.00	-	300.00	zero	1-Apr-21	
Commercial Waste	New	-	300.00	300.00	-	300.00	zero	1-Apr-21	
Dog Fouling	100.00	-	100.00	100.00	-	100.00	zero	1-Apr-21	
Abandoned Vehicles	New	-	200.00	200.00	-	200.00	zero	1-Apr-21	
Car Parking - Lower	51.00	-	51.00	51.00	-	51.00	zero	1-Apr-21	*
Car Parking - Higher	71.00	-	71.00	71.00	-	71.00	zero	1-Apr-21	*
* 50% discount if paid within 14 days									
Covid-19 Fixed Penalty Notices									
Business restriction offence - first fixed penalty notice issued	New	-	1,000.00	1,000.00	-	1,000.00	zero	1-Apr-21	
Business restriction offence - second fixed penalty notice issued	New	-	2,000.00	2,000.00	-	2,000.00	zero	1-Apr-21	
Business restriction offence - third fixed penalty notice issued	New	-	4,000.00	4,000.00	-	4,000.00	zero	1-Apr-21	
Business restriction offence - fourth fixed penalty notice issued	New	-	10,000.00	10,000.00	-	10,000.00	zero	1-Apr-21	
Default Works - Property repair works									
Full Cost plus charge for staff time & administration	n/a								25% Officer time now accounted for instead

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Chargeable Commercial Waste*

Annual Contract

Container Costs	247.20	2.50	253.38	253.40	-	253.40	zero	1-Apr-21
General Waste Sack - Roll 25 Sacks	52.50	2.50	53.81	53.80	-	53.80	zero	1-Apr-21
240L bin - per bin lift	5.50	2.50	5.64	5.60	-	5.60	zero	1-Apr-21
360L bin - per bin lift	8.20	2.50	8.41	8.40	-	8.40	zero	1-Apr-21
660L bin - per bin lift	11.10	2.50	11.38	11.40	-	11.40	zero	1-Apr-21
1100L bin - per bin lift	17.50	2.50	17.94	17.90	-	17.90	zero	1-Apr-21
Recycling Annual Contract - Weekly Collections	240.00	2.50	246.00	246.00	-	246.00	zero	1-Apr-21

* Charges start from

STREET RENAMING & NUMBERING

Change of a house name / number	51.00	2.50	52.28	52.00	-	52.00	zero	1-Apr-21
Change of a building name	102.00	2.50	104.55	105.00	-	105.00	zero	1-Apr-21
Change of a street name	204.00	2.50	209.10	209.00	-	209.00	zero	1-Apr-21
- plus charge per property for a change of street name	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21

LICENSING

rounded to nearest £1

Other Licensing

Boarding New - 1 year (New 2018 Animal Welfare Regulation)	190.00	2.50	194.75	195.00	-	195.00	zero	1-Apr-21
2 year	254.00	2.50	260.35	260.00	-	260.00	zero	1-Apr-21
3 year	286.00	2.50	293.15	293.00	-	293.00	zero	1-Apr-21
Boarding Renew - 1 year (New 2018 Animal Welfare Regulation)	186.00	2.50	190.65	191.00	-	191.00	zero	1-Apr-21
2 year	251.00	2.50	257.28	257.00	-	257.00	zero	1-Apr-21
3 year	283.00	2.50	290.08	290.00	-	290.00	zero	1-Apr-21
Home Boarder New - 1 year (New 2018 Animal Welfare Regulation)	159.00	2.50	162.98	163.00	-	163.00	zero	1-Apr-21
2 year	215.00	2.50	220.38	220.00	-	220.00	zero	1-Apr-21
3 year	243.00	2.50	249.08	249.00	-	249.00	zero	1-Apr-21
Home Boarder Renew - 1 year (New 2018 Animal Welfare Regulation)	155.00	2.50	158.88	159.00	-	159.00	zero	1-Apr-21
2 year	211.00	2.50	216.28	216.00	-	216.00	zero	1-Apr-21
3 year	239.00	2.50	244.98	245.00	-	245.00	zero	1-Apr-21
Dog Creche New - 1 year (New 2018 Animal Welfare Regulation)	188.00	2.50	192.70	193.00	-	193.00	zero	1-Apr-21
2 year	252.00	2.50	258.30	258.00	-	258.00	zero	1-Apr-21
3 year	284.00	2.50	291.10	291.00	-	291.00	zero	1-Apr-21
Dog Creche Renew - 1 year (New 2018 Animal Welfare Regulation)	185.00	2.50	189.63	190.00	-	190.00	zero	1-Apr-21
2 year	249.00	2.50	255.23	255.00	-	255.00	zero	1-Apr-21
3 year	281.00	2.50	288.03	288.00	-	288.00	zero	1-Apr-21

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Dog Breeder New** - 1 year (New 2018 Animal Welfare Regulation)	148.00	2.50	151.70	152.00	-	152.00	zero	1-Apr-21	
2 year	205.00	2.50	210.13	210.00	-	210.00	zero	1-Apr-21	
3 year	233.00	2.50	238.83	239.00	-	239.00	zero	1-Apr-21	
Dog Breeder Renew - 1 year (New 2018 Animal Welfare Regulation)	184.00	2.50	188.60	189.00	-	189.00	zero	1-Apr-21	
2 year	241.00	2.50	247.03	247.00	-	247.00	zero	1-Apr-21	
3 year	269.00	2.50	275.73	276.00	-	276.00	zero	1-Apr-21	
Pet Selling New - 1 year (New 2018 Animal Welfare Regulation)	179.00	2.50	183.48	183.00	-	183.00	zero	1-Apr-21	
2 year	240.00	2.50	246.00	246.00	-	246.00	zero	1-Apr-21	
3 year	271.00	2.50	277.78	278.00	-	278.00	zero	1-Apr-21	
Pet Selling Renew - 1 year (New 2018 Animal Welfare Regulation)	175.00	2.50	179.38	179.00	-	179.00	zero	1-Apr-21	
2 year	237.00	2.50	242.93	243.00	-	243.00	zero	1-Apr-21	
3 year	267.00	2.50	273.68	274.00	-	274.00	zero	1-Apr-21	
Hiring Horses New** - 1 year (New 2018 Animal Welfare Regulation)	98.00	2.50	100.45	100.00	-	100.00	zero	1-Apr-21	
2 year	167.00	2.50	171.18	171.00	-	171.00	zero	1-Apr-21	
3 year	201.00	2.50	206.03	206.00	-	206.00	zero	1-Apr-21	
Hiring Horses Renew** - 1 year (New 2018 Animal Welfare Regulation)	98.00	2.50	100.45	100.00	-	100.00	zero	1-Apr-21	
2 year	167.00	2.50	171.18	171.00	-	171.00	zero	1-Apr-21	
3 year	201.00	2.50	206.03	206.00	-	206.00	zero	1-Apr-21	
Train/exhibit animal - 3 year (New 2018 Animal Welfare Regulation)	154.00	2.50	157.85	158.00	-	158.00	zero	1-Apr-21	
Zoo** - 6 year	473.00	2.50	484.83	485.00	-	485.00	zero	1-Apr-21	
4 year	427.00	2.50	437.68	438.00	-	438.00	zero	1-Apr-21	
Dangerous Wild Animals**- 2 year (New 2018 Animal Welfare Regulation)	171.00	2.50	175.28	175.00	-	175.00	zero	1-Apr-21	
** plus vets inspection fee									
Skin Piercing/Cosmetic Treatment Establishment	142.10	2.50	145.65	145.65	-	145.65	zero	1-Apr-21	
Skin Piercers Personal Registration	46.80	2.50	47.97	47.95	-	47.95	zero	1-Apr-21	
Personal Registration - Special Cosmetic Treatments (once adopted)	46.80	2.50	47.97	47.95	-	47.95	zero	1-Apr-21	
Second hand goods dealer	78.00	2.50	79.95	79.95	-	79.95	zero	1-Apr-21	
Health Certificate	44.45	2.50	45.56	45.55	-	45.55	zero	1-Apr-21	
Request to show unclassified films	492.95	2.50	505.27	505.25	-	505.25	zero	1-Apr-21	
Sex Shop	2,290.40	2.50	2,347.66	2,347.65	-	2,347.65	zero	1-Apr-21	
New Sexual Entertainment Venue Licence	6,090.90	2.50	6,243.17	6,243.15	-	6,243.15	zero	1-Apr-21	
Renewal of a Sexual Entertainment Venue Licence	2,928.30	2.50	3,001.51	3,001.50	-	3,001.50	zero	1-Apr-21	
Transfer of a Sexual Entertainment Venue Licence	702.75	2.50	720.32	720.30	-	720.30	zero	1-Apr-21	
Variation of a Sexual Entertainment Venue Licence	468.55	2.50	480.26	480.25	-	480.25	zero	1-Apr-21	
Grant of Scrap Metal Dealers Site Licence (3 years)	356.80	2.50	365.72	365.70	-	365.70	zero	1-Apr-21	
Renewal of Scrap Metal Dealers Site Licence (3 years)	356.80	2.50	365.72	365.70	-	365.70	zero	1-Apr-21	
Variation of Scrap Metal Dealers Site Licence	156.05	2.50	159.95	159.95	-	159.95	zero	1-Apr-21	
New Scrap Metal Collectors Licence (3 years)	206.25	2.50	211.41	211.40	-	211.40	zero	1-Apr-21	
Renewal of Scrap Metal Collectors Licence (3years)	206.25	2.50	211.41	211.40	-	211.40	zero	1-Apr-21	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Variation of Scrap Metal Collectors Licence	156.05	2.50	159.95	159.95	-	159.95	zero	1-Apr-21	
<u>Street Trading Consents</u>									
12 Months	814.20	2.50	834.56	834.55	-	834.55	zero	1-Apr-21	
6 Months	430.95	2.50	441.72	441.70	-	441.70	zero	1-Apr-21	
3 Months	251.45	2.50	257.74	257.75	-	257.75	zero	1-Apr-21	
1 Month	131.60	2.50	134.89	134.90	-	134.90	zero	1-Apr-21	
Special Event Consents (permitting up to 6 days trading per calendar month)									
12 Months	225.40	2.50	231.04	231.05	-	231.05	zero	1-Apr-21	
6 Months	148.90	2.50	152.62	152.60	-	152.60	zero	1-Apr-21	
3 Months	110.15	2.50	112.90	112.90	-	112.90	zero	1-Apr-21	
1 Month	84.65	2.50	86.77	86.75	-	86.75	zero	1-Apr-21	
<u>Taxi Licensing (Note: Test fee income is collected by testing station & is therefore not included in the tariff)</u>									
Fees for 2021 are to be considered by Licensing Committee at their meeting in (Month?) 2020									
Private Hire Vehicle Licence	77.00	-	77.00	Set by Licensing Committee			exempt		
Hackney Carriage Licence	155.00	-	155.00	Set by Licensing Committee			exempt		
Annual Private Hire Driver Licence	64.00	-	64.00	Set by Licensing Committee			exempt		
3 Year Private Hire Driver Licence	144.00	-	144.00	Set by Licensing Committee			exempt		
Annual Hackney Carriage Driver Licence	140.00	-	140.00	Set by Licensing Committee			exempt		
3 Year Hackney Carriage Driver Licence	372.00	-	372.00	Set by Licensing Committee			exempt		
Dual Driver Licence Discount	45.00	-	45.00	Set by Licensing Committee			exempt		
New Driver - Additional Fee Knowledge Test	41.00	-	41.00	Set by Licensing Committee			exempt		
Annual PH Operator - single vehicle at private address	261.00	-	261.00	Set by Licensing Committee			exempt		
5 Year PH Operator - single vehicle at private address	1,250.00	-	1,250.00	Set by Licensing Committee			exempt		
Annual PH Operator	543.00	-	543.00	Set by Licensing Committee			exempt		
5 Year PH Operator	2,660.00	-	2,660.00	Set by Licensing Committee			exempt		
Replacement vehicle plate	21.20	2.50	21.73	21.75	-	21.75	exempt	1-Apr-21	
Replacement Plate Platform	6.30	2.50	6.46	6.45	-	6.45	exempt	1-Apr-21	
Window stickers	7.95	2.50	8.15	8.15	-	8.15	exempt	1-Apr-21	
Hackney roundel/Private Hire Door Signs	9.00	2.50	9.23	9.25	-	9.25	exempt	1-Apr-21	
Lanyard	4.50	2.50	4.61	4.60	-	4.60	exempt	1-Apr-21	
Badge holder	3.25	2.50	3.33	3.35	-	3.35	exempt	1-Apr-21	
Replacement badge	12.75	2.50	13.07	13.05	-	13.05	exempt	1-Apr-21	
Plate buttons	2.25	2.50	2.31	2.30	-	2.30	exempt	1-Apr-21	
Operator booking Registers	2.15	2.50	2.20	2.20	-	2.20	exempt	1-Apr-21	
CRB admin fee	5.60	2.50	5.74	5.75	-	5.75	exempt	1-Apr-21	
Insurance or 3rd party letters	25.00	2.50	25.63	25.65	-	25.65	exempt	1-Apr-21	
Insurance Correspondence	75.00	2.50	76.88	76.90	-	76.90	exempt	1-Apr-21	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
THE LICENSING ACT 2003 - FEES & CHARGES									
Grant of Personal Licence	37.00	Statutory	37.00	37.00	-	37.00	exempt		
Replacement of lost/stolen licence	10.50	Statutory	10.50	10.50	-	10.50	exempt		
Minor Variations	89.00	Statutory	89.00	89.00	-	89.00	exempt		
Premises Licences - Up to a Capacity of 5,000 persons									
Grant/Variation									
Rateable Value									
Band A - No Rateable Value	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Band A - less than £4,300	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Band B - £4,300 to £33,000	190.00	Statutory	190.00	190.00	-	190.00	exempt		
Band C - £33,001 to £87,000	315.00	Statutory	315.00	315.00	-	315.00	exempt		
Band D - £87,001 to £125,000	450.00	Statutory	450.00	450.00	-	450.00	exempt		
Band E - Over £125,000	635.00	Statutory	635.00	635.00	-	635.00	exempt		
Annual Fee									
Rateable Value									
Band A - No Rateable Value	70.00	Statutory	70.00	70.00	-	70.00	exempt		
Band A - less than £4,300	70.00	Statutory	70.00	70.00	-	70.00	exempt		
Band B - £4,300 to £33,000	180.00	Statutory	180.00	180.00	-	180.00	exempt		
Band C - £33,001 to £87,000	295.00	Statutory	295.00	295.00	-	295.00	exempt		
Band D - £87,001 to £125,000	320.00	Statutory	320.00	320.00	-	320.00	exempt		
Band E - Over £125,000	350.00	Statutory	350.00	350.00	-	350.00	exempt		
Premises Licences - Additional Fees where Capacity exceeds 5,000 persons									
Initial Fee									
Occupancy:									
5,000 - 9,999	1,000.00	Statutory	1,000.00	1,000.00	-	1,000.00	exempt		
10,000 - 14,999	2,000.00	Statutory	2,000.00	2,000.00	-	2,000.00	exempt		
15,000 - 19,999	4,000.00	Statutory	4,000.00	4,000.00	-	4,000.00	exempt		
20,000 - 29,999	8,000.00	Statutory	8,000.00	8,000.00	-	8,000.00	exempt		
30,000 - 39,999	16,000.00	Statutory	16,000.00	16,000.00	-	16,000.00	exempt		
40,000 - 49,999	24,000.00	Statutory	24,000.00	24,000.00	-	24,000.00	exempt		
50,000 - 59,999	32,000.00	Statutory	32,000.00	32,000.00	-	32,000.00	exempt		
60,000 - 69,999	40,000.00	Statutory	40,000.00	40,000.00	-	40,000.00	exempt		
70,000 - 79,999	48,000.00	Statutory	48,000.00	48,000.00	-	48,000.00	exempt		
80,000 - 89,999	56,000.00	Statutory	56,000.00	56,000.00	-	56,000.00	exempt		
Over 90,000	64,000.00	Statutory	64,000.00	64,000.00	-	64,000.00	exempt		

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Annual Fee									
Occupancy:									
5,000 - 9,999	500.00	Statutory	500.00	500.00	-	500.00	exempt		
10,000 - 14,999	1,000.00	Statutory	1,000.00	1,000.00	-	1,000.00	exempt		
15,000 - 19,999	2,000.00	Statutory	2,000.00	2,000.00	-	2,000.00	exempt		
20,000 - 29,999	4,000.00	Statutory	4,000.00	4,000.00	-	4,000.00	exempt		
30,000 - 39,999	8,000.00	Statutory	8,000.00	8,000.00	-	8,000.00	exempt		
40,000 - 49,999	12,000.00	Statutory	12,000.00	12,000.00	-	12,000.00	exempt		
50,000 - 59,999	16,000.00	Statutory	16,000.00	16,000.00	-	16,000.00	exempt		
60,000 - 69,999	20,000.00	Statutory	20,000.00	20,000.00	-	20,000.00	exempt		
70,000 - 79,999	24,000.00	Statutory	24,000.00	24,000.00	-	24,000.00	exempt		
80,000 - 89,999	28,000.00	Statutory	28,000.00	28,000.00	-	28,000.00	exempt		
Over 90,000	32,000.00	Statutory	32,000.00	32,000.00	-	32,000.00	exempt		
Premises Licences - Exclusively / Primarily supplying Alcohol									
Initial Fee									
Rateable Value									
Band D - £87,001 to £125,000 : 2 x the Premises Licence	900.00	Statutory	900.00	900.00	-	900.00	exempt		
Band E - over £125,000 : 3 x the Premises Licence	1,905.00	Statutory	1,905.00	1,905.00	-	1,905.00	exempt		
Annual Fee - Exclusively/Primarily supplying Alcohol									
Rateable Value									
Band D - £87,001 to £125,000 : 2 x the Premises Licence	640.00	Statutory	640.00	640.00	-	640.00	exempt		
Band E - over £125,000 : 3 x the Premises Licence	1,050.00	Statutory	1,050.00	1,050.00	-	1,050.00	exempt		
Annual Fee									
Rateable Value									
Band A - No Rateable Value	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Band A - less than £4,300	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Band B - £4,300 to £33,000	190.00	Statutory	190.00	190.00	-	190.00	exempt		
Band C - £33,001 to £87,000	315.00	Statutory	315.00	315.00	-	315.00	exempt		
Band D - £87,001 to £125,000	450.00	Statutory	450.00	450.00	-	450.00	exempt		
Band E - Over £125,000	635.00	Statutory	635.00	635.00	-	635.00	exempt		

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Premises Licenses - Other

Annual Fee

Application

S.25 - Theft, loss etc. of premises licence or summary	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.29 - Application for a provisional statement where premises being built	315.00	Statutory	315.00	315.00	-	315.00	exempt	
S.33 - Notification of change of name or address	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.37 - Application to vary licence to specify individual as premises supervisor	23.00	Statutory	23.00	23.00	-	23.00	exempt	
S.42 - Application for transfer of premises licence	23.00	Statutory	23.00	23.00	-	23.00	exempt	
S.47 - Interim authority notice following death etc. of licence holder	23.00	Statutory	23.00	23.00	-	23.00	exempt	
S.79 - Theft, loss etc. of certificate or summary	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.82 - Notification of change of name or alteration of rules of club	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.83(1) / (2) - Change of relevant registered address of club	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.100 - Temporary event notice	21.00	Statutory	21.00	21.00	-	21.00	exempt	
S.100 - Late Temporary event notice	21.00	Statutory	21.00	21.00	-	21.00	exempt	
S.110 - Theft, loss etc. of temporary event notice	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.117 - Application for a grant or renewal of personal licence (10 yrs)	37.00	Statutory	37.00	37.00	-	37.00	exempt	
S.126 - Theft, loss etc. of personal licence	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.127 - Duty to notify change of name or address	10.50	Statutory	10.50	10.50	-	10.50	exempt	
S.178 - Right of freeholder etc. to be notified of licensing matters	21.00	Statutory	21.00	21.00	-	21.00	exempt	

Rounded to nearest £1

Note: MAX denotes that the fee is currently at the statutory maximum

Gambling Premises

Bingo Premises

New & Provisional Statement	2,639.00	2.50	2,704.98	2,705.00	-	2,705.00	exempt	1-Apr-21	
Annual Fee	1,000.00	MAX	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	968.00	2.50	992.20	992.00	-	992.00	exempt	1-Apr-21	
Variation	1,293.00	2.50	1,325.33	1,325.00	-	1,325.00	exempt	1-Apr-21	
Transfer	968.00	2.50	992.20	992.00	-	992.00	exempt	1-Apr-21	
Re-instatement	1,200.00	MAX	1,200.00	1,200.00	-	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	50.00	-	50.00	exempt	n/a	MAX

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Betting Premises									
New & Provisional Statement	2,746.00	2.50	2,814.65	2,815.00	-	2,815.00	exempt	1-Apr-21	
Annual Fee	600.00	MAX	600.00	600.00	-	600.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	968.00	2.50	992.20	992.00	-	992.00	exempt	1-Apr-21	
Variation	1,293.00	2.50	1,325.33	1,325.00	-	1,325.00	exempt	1-Apr-21	
Transfer	968.00	2.50	992.20	992.00	-	992.00	exempt	1-Apr-21	
Re-instatement	1,200.00	MAX	1,200.00	1,200.00	-	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	50.00	-	50.00	exempt	n/a	MAX
Betting Premises (Tracks)									
New & Provisional Statement	2,500.00	MAX	2,500.00	2,500.00	-	2,500.00	exempt	n/a	MAX
Annual Fee	983.00	MAX	1,000.00	1,000.00	-	1,000.00	exempt	1-Apr-21	MAX
Licence for Provisional Statement Holder	950.00	MAX	950.00	950.00	-	950.00	exempt	n/a	MAX
Variation	1,250.00	MAX	1,250.00	1,250.00	-	1,250.00	exempt	n/a	MAX
Transfer	939.00	MAX	950.00	950.00	-	950.00	exempt	1-Apr-21	MAX
Re-instatement	950.00	MAX	950.00	950.00	-	950.00	exempt	1-Apr-21	MAX
Copy Licence	25.00	MAX	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	50.00	-	50.00	exempt	n/a	MAX
Family Entertainment Centre									
New & Provisional Statement	2,000.00	MAX	2,000.00	2,000.00	-	2,000.00	exempt	n/a	MAX
Annual Fee	750.00	MAX	750.00	750.00	-	750.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	950.00	MAX	950.00	950.00	-	950.00	exempt	n/a	MAX
Variation	1,000.00	MAX	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Transfer	950.00	MAX	950.00	950.00	-	950.00	exempt	n/a	MAX
Re-instatement	950.00	MAX	950.00	950.00	-	950.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	50.00	-	50.00	exempt	n/a	MAX

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Adult Gaming Centre									
New & Provisional Statement	2,000.00	MAX	2,000.00	2,000.00	-	2,000.00	exempt	n/a	MAX
Annual Fee	1,000.00	MAX	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	968.00	2.50	992.20	992.00	-	992.00	exempt	1-Apr-21	
Variation	1,000.00	MAX	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Transfer	968.00	2.50	992.20	992.00	-	992.00	exempt	1-Apr-21	
Re-instatement	1,200.00	MAX	1,200.00	1,200.00	-	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	50.00	-	50.00	exempt	n/a	MAX
<u>Lotteries</u>									
Small Society Lottery Grant	40.00	Statutory	40.00	40.00	-	40.00	exempt		
Small Society Lottery Annual Fee	20.00	Statutory	20.00	20.00	-	20.00	exempt		
Gaming in Pubs and Clubs									
Licensed Premises Gaming Machine Notification	50.00	Statutory	50.00	50.00	-	50.00	exempt		
Licensed Premises Gaming Machine Permit (existing operator)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Licensed Premises Gaming Machine Permit (in all other cases)	150.00	Statutory	150.00	150.00	-	150.00	exempt		
Licensed Premises Gaming Machine Permit Variation	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Licensed Premises Gaming Machine Permit Transfer	25.00	Statutory	25.00	25.00	-	25.00	exempt		
Licensed Premises Gaming Machine Permit Change of Name	25.00	Statutory	25.00	25.00	-	25.00	exempt		
Licensed Premises Gaming Machine Permit Copy of Permit	15.00	Statutory	15.00	15.00	-	15.00	exempt		
Club Gaming Machine Permit Grant	200.00	Statutory	200.00	200.00	-	200.00	exempt		
Club Gaming Machine Permit Grant (Existing Club Premises Cert. Holder)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Machine Permit Grant (Club Prem. Cert. Holder with current Part 2 or 3 Licence)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Machine Permit Existing Operator Grant	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Machine Permit Variation	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Machine Permit Renewal	200.00	Statutory	200.00	200.00	-	200.00	exempt		
Club Gaming Machine Permit Renewal (Club Premises Cert. Holder)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Machine Permit Copy Permit	15.00	Statutory	15.00	15.00	-	15.00	exempt		
Club Gaming Permit Grant	200.00	Statutory	200.00	200.00	-	200.00	exempt		
Club Gaming Permit Grant (Club Prems. Cert. Holder with current Part 2 or 3 Licence)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Permit Grant (Existing Operator)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Permit Variation	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Permit Renewal	200.00	Statutory	200.00	200.00	-	200.00	exempt		
Club Gaming Permit Renewal (Club Premises Certificate Holder)	100.00	Statutory	100.00	100.00	-	100.00	exempt		
Club Gaming Permit Copy Certificate	15.00	Statutory	15.00	15.00	-	15.00	exempt		
Annual fee for all Gaming Machine Permits	50.00	Statutory	50.00	50.00	-	50.00	exempt		

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AIR POLLUTION PREVENTION & CONTROL (LAPPC)

Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4 MW.

Application Fee

Standard Process	1,650.00	Statutory	1,650.00	1,650.00	-	1,650.00	zero
Additional fee for operating without a permit	1,188.00	Statutory	1,188.00	1,188.00	-	1,188.00	zero
PVRI, SWOBs and Dry Cleaners reduced fee activities	155.00	Statutory	155.00	155.00	-	155.00	zero
PVR I & II combined	257.00	Statutory	257.00	257.00	-	257.00	zero
Other reduced fee activities	362.00	Statutory	362.00	362.00	-	362.00	zero
Reduced fee activities: Additional fee for operating without a permit	71.00	Statutory	71.00	71.00	-	71.00	zero
Mobile screening & crushing plant for the 1st & 2nd applications	1,650.00	Statutory	1,650.00	1,650.00	-	1,650.00	zero
For the 3rd to 7th applications	985.00	Statutory	985.00	985.00	-	985.00	zero
For the 8th and subsequent applications	498.00	Statutory	498.00	498.00	-	498.00	zero

Note: where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts

Annual Subsistence Charge

Standard process Low (+ £99 if permit for combined Part B & waste installation)	772.00	Statutory	772.00	772.00	-	772.00	zero
Standard process Medium (+ £149 if permit for combined Part B & waste installation)	1,161.00	Statutory	1,161.00	1,161.00	-	1,161.00	zero
Standard process High (+ £198 if permit for combined Part B & waste installation)	1,747.00	Statutory	1,747.00	1,747.00	-	1,747.00	zero
Reduced Fee activities - Low	79.00	Statutory	79.00	79.00	-	79.00	zero
Reduced Fee activities - Medium	158.00	Statutory	158.00	158.00	-	158.00	zero
Reduced Fee activities - High	237.00	Statutory	237.00	237.00	-	237.00	zero
PVR I & II combined - Low	113.00	Statutory	113.00	113.00	-	113.00	zero
PVR I & II combined - Medium	226.00	Statutory	226.00	226.00	-	226.00	zero
PVR I & II combined - High	341.00	Statutory	341.00	341.00	-	341.00	zero
Other reduced fee activities - Low	228.00	Statutory	228.00	228.00	-	228.00	zero
Other reduced fee activities - Medium	365.00	Statutory	365.00	365.00	-	365.00	zero
Other reduced fee activities - High	548.00	Statutory	548.00	548.00	-	548.00	zero
Mobile screening & crushing plant for 1st & 2nd permits - Low	626.00	Statutory	626.00	626.00	-	626.00	zero
Mobile screening & crushing plant for 1st & 2nd permits - Medium	1,034.00	Statutory	1,034.00	1,034.00	-	1,034.00	zero
Mobile screening & crushing plant for 1st & 2nd permits - High	1,551.00	Statutory	1,551.00	1,551.00	-	1,551.00	zero
For the 3rd to 7th permits - Low	385.00	Statutory	385.00	385.00	-	385.00	zero
For the 3rd to 7th permits - Medium	617.00	Statutory	617.00	617.00	-	617.00	zero
For the 3rd to 7th permits - High	924.00	Statutory	924.00	924.00	-	924.00	zero
For the 8th and subsequent permits - Low	198.00	Statutory	198.00	198.00	-	198.00	zero
For the 8th and subsequent permits - Medium	314.00	Statutory	314.00	314.00	-	314.00	zero
For the 8th and subsequent permits - High	473.00	Statutory	473.00	473.00	-	473.00	zero

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Late payment fee	52.00	Statutory	52.00	52.00	-	52.00	zero		
Note: Where a Part B Installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts									
Transfer and Surrender									
Standard process transfer	162.00	Statutory	162.00	162.00	-	162.00	zero		
Standard process partial transfer	476.00	Statutory	476.00	476.00	-	476.00	zero		
New operator at low risk reduced fee activity	75.00	Statutory	75.00	75.00	-	75.00	zero		
Surrender: all Part B activities	-	Statutory	-	-	-	-	zero		
Reduced fee activities: transfer	-	Statutory	-	-	-	-	zero		
Reduced fee activities: partial transfer	45.00	Statutory	45.00	45.00	-	45.00	zero		
Temporary transfer for mobiles									
First transfer	51.00	Statutory	51.00	51.00	-	51.00	zero		
Repeat following enforcement or warning	51.00	Statutory	51.00	51.00	-	51.00	zero		
Substantial Change									
Standard process	1,005.00	Statutory	1,005.00	1,005.00	-	1,005.00	zero		
Standard process where the substantial change results in a new PPC activity	1,579.00	Statutory	1,579.00	1,579.00	-	1,579.00	zero		
Reduced fee activities	98.00	Statutory	98.00	98.00	-	98.00	zero		

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
LAPPC mobile plant charges									
Application Fee - 1 permit	1,650.00	Statutory	1,650.00	1,650.00	-	1,650.00	zero		
Application Fee - 2 permits	1,650.00	Statutory	1,650.00	1,650.00	-	1,650.00	zero		
Application Fee - 3 permits	985.00	Statutory	985.00	985.00	-	985.00	zero		
Application Fee - 4 permits	985.00	Statutory	985.00	985.00	-	985.00	zero		
Application Fee - 5 permits	985.00	Statutory	985.00	985.00	-	985.00	zero		
Application Fee - 6 permits	985.00	Statutory	985.00	985.00	-	985.00	zero		
Application Fee - 7 permits	985.00	Statutory	985.00	985.00	-	985.00	zero		
Application Fee - 8 permits and over	498.00	Statutory	498.00	498.00	-	498.00	zero		
Subsistence Fee - 1 permit - Low	626.00	Statutory	626.00	626.00	-	626.00	zero		
Subsistence Fee - 2 permits - Low	626.00	Statutory	626.00	626.00	-	626.00	zero		
Subsistence Fee - 3 permits - Low	385.00	Statutory	385.00	385.00	-	385.00	zero		
Subsistence Fee - 4 permits - Low	385.00	Statutory	385.00	385.00	-	385.00	zero		
Subsistence Fee - 5 permits - Low	385.00	Statutory	385.00	385.00	-	385.00	zero		
Subsistence Fee - 6 permits - Low	385.00	Statutory	385.00	385.00	-	385.00	zero		
Subsistence Fee - 7 permits - Low	385.00	Statutory	385.00	385.00	-	385.00	zero		
Subsistence Fee - 8 permits and over - Low	198.00	Statutory	198.00	198.00	-	198.00	zero		
Subsistence Fee - 1 permit - Med	1,034.00	Statutory	1,034.00	1,034.00	-	1,034.00	zero		
Subsistence Fee - 2 permits - Med	1,034.00	Statutory	1,034.00	1,034.00	-	1,034.00	zero		
Subsistence Fee - 3 permits - Med	617.00	Statutory	617.00	617.00	-	617.00	zero		
Subsistence Fee - 4 permits - Med	617.00	Statutory	617.00	617.00	-	617.00	zero		
Subsistence Fee - 5 permits - Med	617.00	Statutory	617.00	617.00	-	617.00	zero		
Subsistence Fee - 6 permits - Med	617.00	Statutory	617.00	617.00	-	617.00	zero		
Subsistence Fee - 7 permits - Med	617.00	Statutory	617.00	617.00	-	617.00	zero		
Subsistence Fee - 8 permits and over - Med	314.00	Statutory	314.00	314.00	-	314.00	zero		
Subsistence Fee - 1 permit - High	1,551.00	Statutory	1,551.00	1,551.00	-	1,551.00	zero		
Subsistence Fee - 2 permits - High	1,551.00	Statutory	1,551.00	1,551.00	-	1,551.00	zero		
Subsistence Fee - 3 permits - High	924.00	Statutory	924.00	924.00	-	924.00	zero		
Subsistence Fee - 4 permits - High	924.00	Statutory	924.00	924.00	-	924.00	zero		
Subsistence Fee - 5 permits - High	924.00	Statutory	924.00	924.00	-	924.00	zero		
Subsistence Fee - 6 permits - High	924.00	Statutory	924.00	924.00	-	924.00	zero		
Subsistence Fee - 7 permits - High	924.00	Statutory	924.00	924.00	-	924.00	zero		
Subsistence Fee - 8 permits and over - High	473.00	Statutory	473.00	473.00	-	473.00	zero		

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AUTHORITY - INTEGRATED POLLUTION PREVENTION AND CONTROL LA-IPPC

Note: Every subsistence charge in the fees below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation

Application	3,363.00	Statutory	3,363.00	3,363.00	-	3,363.00	zero
Additional fee for operating without a permit	1,188.00	Statutory	1,188.00	1,188.00	-	1,188.00	zero
Annual Subsistence - Low	1,343.00	Statutory	1,343.00	1,343.00	-	1,343.00	zero
Annual Subsistence - Medium	1,507.00	Statutory	1,507.00	1,507.00	-	1,507.00	zero
Annual Subsistence - High	2,230.00	Statutory	2,230.00	2,230.00	-	2,230.00	zero
Late payment fee	52.00	Statutory	52.00	52.00	-	52.00	zero
Substantial variation	1,368.00	Statutory	1,368.00	1,368.00	-	1,368.00	zero
Transfer	235.00	Statutory	235.00	235.00	-	235.00	zero
Partial Transfer	698.00	Statutory	698.00	698.00	-	698.00	zero
Surrender	698.00	Statutory	698.00	698.00	-	698.00	zero

Environment Agency Subsistence Fees for Discharge to Controlled Waters

Charge Band A - Where permit conditions contain numerical water discharge limits other than for the pollutants or parameters listed in bands B and C	2,270.00	Statutory	2,270.00	2,270.00	-	2,270.00	zero
Charge Band B - Where permit conditions contain numerical water discharge limits for BOD, COD(3) or ammonia	760.00	Statutory	760.00	760.00	-	760.00	zero
Charge Band C - Where permit conditions contain numerical limits for water flow, volume, suspended solids, pH, temperature, or oil or grease	222.00	Statutory	222.00	222.00	-	222.00	zero
Charge Band D - Where conditions are included in a permit which do not fall within any of the descriptions in bands A-C (e.g. descriptive conditions)	66.00	Statutory	66.00	66.00	-	66.00	zero

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Private Water Supply Sampling									
Sampling Visit per hour (to max of £100)	31.00	2.50	31.78	32.00	-	32.00	zero	1-Apr-21	
Risk Assessment Visit per hour (to max of £500)	31.00	2.50	31.78	32.00	-	32.00	zero	1-Apr-21	
Investigation Visit per hour (to max of £100)	31.00	2.50	31.78	32.00	-	32.00	zero	1-Apr-21	
Temporary Authorisation to Breach Standard (to max of £100)	31.00	2.50	31.78	32.00	-	32.00	zero	1-Apr-21	
Domestic Supply Sample (to max of £25)	24.00	2.50	24.60	25.00	-	25.00	zero	1-Apr-21	
Commercial Supply Monitoring Sample (to max of £100)	53.00	2.50	54.33	54.00	-	54.00	zero	1-Apr-21	
Commercial Supply Audit Sample (to max of £500)	Range from £45 to £500 depending on parameters sampled								
Environmental Health									
FHRS Re-rating Visit (on-line application)	110.35	2.50	113.11	113.10	-	113.10	zero	1-Apr-21	
FHRS Re-rating Visit (posting application)	117.85	2.50	120.80	120.80	-	120.80	zero	1-Apr-21	
Tattooist/Skin Piercing Rating Scheme Initial Visit & Training	107.15	2.50	109.83	109.85	-	109.85	zero	1-Apr-21	
Tattooist/Skin Piercing Rating Scheme Revisit	53.60	2.50	54.94	54.95	-	54.95	zero	1-Apr-21	
Tattooist/Skin Piercing Rating Scheme Annual Inspection	64.30	2.50	65.91	65.90	-	65.90	zero	1-Apr-21	
Pre Licence/Registration/Permit Advisory Visit	67.50	2.50	69.19	69.20	-	69.20	zero	1-Apr-21	
Data Protection Act Letters	19.30	2.50	19.78	19.80	-	19.80	zero	1-Apr-21	
Hourly rate for business advice/guidance	27.85	2.50	28.55	28.55	-	28.55	zero	1-Apr-21	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
HOUSING & DEVELOPMENT CONTROL									
HOUSING									
Grants									
Disabled Facilities Grants Administration	1,031.40	2.50	1,057.19	1,057.20	176.20	881.00	20.00	1-Apr-21	
Immigration Act									
Immigration Act Entry Clearance Inspection	75.60	2.50	77.49	77.50	12.92	64.58	20.00	1-Apr-21	
Enforcement Notices Under Housing Act 2004									
Single Dwelling (cost based on staff time & surveys carried out)							zero	n/a	
House in Multiple Occupation (cost based on staff time & surveys carried out)							zero	n/a	
HMO Licensing									
Payment Upon Application	472.00	2.50	483.80	484.00	80.67	403.33	20.00	1-Apr-21	
Deduct 30% for licence holder accredited by GLAS	330.00	2.50	338.25	338.00	56.33	281.67	20.00	1-Apr-21	
Payment Upon Granting the Licence	343.00	2.50	351.58	352.00	58.67	293.33	20.00	1-Apr-21	
Deduct 30% for licence holder accredited by GLAS	240.00	2.50	246.00	246.00	41.00	205.00	20.00	1-Apr-21	
Selective Licensing OnLine									
New Application Fee									
Upon Application	370.00	Fixed	370.00	370.00	-	370.00	zero		
Upon Granting the Licence	345.00	Fixed	345.00	345.00	-	345.00	zero		
Total	715.00	Fixed	715.00	715.00		715.00	zero		
Renewal/Additional Property Fee									
Upon Application	340.00	Fixed	340.00	340.00		340.00	zero		
Upon Granting the Licence	301.00	Fixed	301.00	301.00		301.00	zero		
Total	641.00	Fixed	641.00	641.00		641.00	zero		

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Selective Licensing Paper

New Application Fee

Upon Application	405.00	Fixed	405.00	405.00	405.00	zero		
Upon Granting the Licence	345.00	Fixed	345.00	345.00	345.00	zero		
Total	750.00	Fixed	750.00	750.00	750.00	zero		

Renewal/Additional Property Fee

Upon Application	370.00	Fixed	370.00	370.00	370.00	zero		
Upon Granting the Licence	300.00	Fixed	300.00	300.00	300.00	zero		
Total	670.00	Fixed	670.00	670.00	670.00	zero		

Please note:

Accredited Landlords have a 30% reduction on the application and property fee.

There is a £100 reduction if complete within three months of the start of the designation.

£20 reduction for submitting completed applications online.

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
PLANNING SERVICES									
Copying Charges									
Plotter Copies - Black & White									
A0	6.20	2.50	6.36	6.35	-	6.35	zero	1-Apr-21	
A1	5.05	2.50	5.18	5.20	-	5.20	zero	1-Apr-21	
A2	3.70	2.50	3.79	3.80	-	3.80	zero	1-Apr-21	
Plotter Copies - Colour									
A0	10.00	2.50	10.25	10.25	-	10.25	zero	1-Apr-21	
A1	7.55	2.50	7.74	7.75	-	7.75	zero	1-Apr-21	
A2	6.20	2.50	6.36	6.35	-	6.35	zero	1-Apr-21	
A3 & A4	1.45	2.50	1.49	1.50	-	1.50	zero	1-Apr-21	
A minimum handling charge of £1.50 is payable if documents are forwarded by post.									
Approval Notices & Habitation Certificates (per sheet)	0.10	2.50	0.10	0.10	-	0.10	zero	1-Apr-21	
Scanned copy of Decision Notice/S106	7.35	2.50	7.53	7.55	-	7.55	zero	1-Apr-21	
			rounded to nearest £1						
Location Plans supplied under Ordnance Survey, Planning & Building Control Scheme (per set)	39.00	2.50	39.98	40.00	-	40.00	zero	1-Apr-21	
			rounded to nearest £1						
Former Local Plan									
Burnley Local Plan Second Review	53.00	2.50	54.33	54.00	-	54.00	zero	1-Apr-21	
Set of Proposals Maps (4)	21.00	2.50	21.53	22.00	-	22.00	zero	1-Apr-21	
New Policy Documents (including drafts)									
Local Development Scheme	5.00	2.50	5.13	5.00	-	5.00	zero	1-Apr-21	
Annual Monitoring Report	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21	
SCI	FOC		FOC	FOC		FOC			
Burnley's Local Plan 2018 (all versions) (price each)	31.00	2.50	31.78	32.00	-	32.00	zero	1-Apr-21	
Set of Policies Maps (2)	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21	
Supplementary Planning Documents - SPDs & SPGs (price each)	10.00	2.50	10.25	10.00	-	10.00	zero	1-Apr-21	
Sustainability Appraisal (all versions) (price each)	72.00	2.50	73.80	74.00	-	74.00	zero	1-Apr-21	
Habitats Regulations Assessments (price each)	10.00	2.50	10.25	10.00	-	10.00	zero	1-Apr-21	
Sustainability Appraisal Scoping Report	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Associated Documents									
Retail & Leisure Study 2005 (price each)	199.00	2.50	203.98	204.00	-	204.00	zero	1-Apr-21	
Retail Office & Leisure Study 2013	52.00	2.50	53.30	53.00	-	53.00	zero	1-Apr-21	
Burnley Employment Land Study Demand Update 2014	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21	
Strategic Flood Risk (Level 1)	104.00	2.50	106.60	107.00	-	107.00	zero	1-Apr-21	
Burnley & Pendle Council's Housing Needs Study & SHMA 2013	52.00	2.50	53.30	53.00	-	53.00	zero	1-Apr-21	
Burnley & Pendle GTAA 2012	10.00	2.50	10.25	10.00	-	10.00	zero	1-Apr-21	
Burnley SHLAA - Report Only	31.00	2.50	31.78	32.00	-	32.00	zero	1-Apr-21	
Burnley SHLAA - Including Maps	52.00	2.50	53.30	53.00	-	53.00	zero	1-Apr-21	
Other									
All Other Related Documents:									
Black & White - Price per side - A4	0.10	2.50	0.10	0.10	-	0.10	zero	1-Apr-21	
Black & White - Price per side - A3	0.20	2.50	0.21	0.20	-	0.20	zero	1-Apr-21	
Colour - Price per side - A4	0.20	2.50	0.21	0.20	-	0.20	zero	1-Apr-21	
Colour - Price per side - A3	0.5000	2.50	0.51	0.5000	-	0.5000	zero	1-Apr-21	
Planning History Search (up to 2 entries)	10.0000	2.50	10.25	10.0000	-	10.0000	zero	1-Apr-21	
Planning History Search (up to 4 entries)	21.0000	2.50	21.53	22.0000	-	22.0000	zero	1-Apr-21	
Planning History Search (5 to 9 entries)	33.0000	2.50	33.83	34.0000	-	34.00	zero	1-Apr-21	
Planning History Search (10 plus entries)	44.00	2.50	45.10	45.00	-	45.00	zero	1-Apr-21	
Self & Custom Build Register									
Listing on register per year up to 3 years	100.00	2.50	102.50	103.00		103.00	zero	1-Apr-21	
Pre-Planning Application Fees									
Significant Major Development Proposal	709.00	2.50	726.73	727.00	121.17	605.83	20.00	1-Apr-21	
Further Meeting to above (or an hourly rate agreed in advance)	284.00	2.50	291.10	291.00	48.50	242.50	20.00	1-Apr-21	
Major Development Proposal	425.00	2.50	435.63	436.00	72.67	363.33	20.00	1-Apr-21	
Further Meeting to above (or an hourly rate agreed in advance)	142.00	2.50	145.55	146.00	24.33	121.67	20.00	1-Apr-21	
Minor Development Proposal	142.00	2.50	145.55	146.00	24.33	121.67	20.00	1-Apr-21	
Further Meeting to above (or an hourly rate agreed in advance)	70.00	2.50	71.75	72.00	12.00	60.00	20.00	1-Apr-21	
Householder Development Proposal (written advice only)	48.00	2.50	49.20	49.00	8.17	40.83	20.00	1-Apr-21	
Householder Development Proposal (with site visit)	69.00	2.50	70.73	71.00	11.83	59.17	20.00	1-Apr-21	
Other Development (adverts, trees, LBC, priors) Proposals (written advice)	71.00	2.50	72.78	73.00	12.17	60.83	20.00	1-Apr-21	
Other Development (adverts, trees, LBC, priors) Proposals (with site visit)	94.00	2.50	96.35	96.00	16.00	80.00	20.00	1-Apr-21	

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>PLANNING APPLICATION FEES</u>									
<u>ALL OUTLINE APPLICATIONS</u>									
per 0.1 hectare for sites up to and including 2.5 hectares	462.00	external	462.00	462.00	-	462.00	zero		
for sites more than 2.5 hectares	11,432.00	external	11,432.00	11,432.00	-	11,432.00	zero		
In addition, for each 0.1 hectare in excess of 2.5 hectares subject to maximum total of £125,000	138.00	external	138.00	138.00	-	138.00	zero		
<u>HOUSEHOLDER APPLICATIONS</u>									
Alterations/extensions to a single dwelling including works within boundary	206.00	external	206.00	206.00	-	206.00	zero		
<u>FULL APPLICATIONS (and First Submissions of Reserved Matters)</u>									
Dwellings									
Alterations/extensions to two or more dwellings including works within boundaries	407.00	external	407.00	407.00	-	407.00	zero		
New dwellings (up to and including 50), per dwelling	462.00	external	462.00	462.00	-	462.00	zero		
New dwellings (more than 50)	22,859.00	external	22,859.00	22,859.00	-	22,859.00	zero		
In addition, for each dwelling house in excess of 50 subject to a maximum in total of £250,000	138.00	external	138.00	138.00	-	138.00	zero		
<u>Erection of Buildings (not dwellings, agricultural, glasshouses, plant or machinery)</u>									
Gross floor space to be created by the development:									
No increase or no more than 40m2	234.00	external	234.00	234.00	-	234.00	zero		
More than 40m2 but no more than 75m2	462.00	external	462.00	462.00	-	462.00	zero		
More than 75m2 but no more than 3750m2, cost per each 75m2 or part thereof	462.00	external	462.00	462.00	-	462.00	zero		
More than 3750m2	22,859.00	external	22,859.00	22,859.00	-	22,859.00	zero		
in addition, for each 75m2 in excess of 3750m2 subject to a maximum in total of £300,000	138.00	external	138.00	138.00	-	138.00	zero		
<u>Erection of Buildings (on land used for agriculture purposes)</u>									
Gross floor space to be created by the development:									
Not more than 465m2	96.00	external	96.00	96.00	0.00	96.00	zero		
More than 465m2 but not more than 540m2	462.00	external	462.00	462.00	0.00	462.00	zero		
More than 540m2 but not more than 4215m2, cost for first 540m2	462.00	external	462.00	462.00	0.00	462.00	zero		
In addition, for each 75m2 or part thereof in excess of 540m2	462.00	external	462.00	462.00	0.00	462.00	zero		
More than 4215m2	22,859.00	external	22,859.00	22,859.00	0.00	22,859.00	zero		
In addition, for each 75m2 in excess of 4215m2 subject to maximum total of £300,000	138.00	external	138.00	138.00	0.00	138.00	zero		

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Erection of Glasshouses (on land used for the purposes of agriculture)									
Gross floor space to be created by the development:									
Not more than 465m2	96.00	external	96.00	96.00	0.00	96.00	zero		
More than 465m2	2,580.00	external	2,580.00	2,580.00	0.00	2,580.00	zero		
Erection, Alteration or Replacement of Plant and Machinery									
Site Area:									
No more than 5 hectares, cost per 0.1 hectare or part thereof	462.00	external	462.00	462.00	0.00	462.00	zero		
More than 5 hectares	22,859.00	external	22,859.00	22,859.00	0.00	22,859.00	zero		
In addition, for each 0.1 hectare (or part thereof) in excess of 5 hectares subject to a maximum in total of £250,000	138.00	external	138.00	138.00	0.00	138.00	zero		
APPLICATIONS OTHER THAN BUILDING WORKS									
Car Parks, Service Roads or Other Accesses									
For existing uses	234.00	external	234.00	234.00	0.00	234.00	zero		
Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)									
Site area:									
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	234.00	external	234.00	234.00	0.00	234.00	zero		
More than 15 hectares	34,934.00	external	34,934.00	34,934.00	0.00	34,934.00	zero		
in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum in total of £78,000	138.00	external	138.00	138.00	0.00	138.00	zero		
Operations Connected with Exploratory Drilling for Oil or Natural Gas									
Site area:									
No more than 7.5 hectares, cost per 0.1 hectares (or part thereof)	508.00	external	508.00	508.00	0.00	508.00	zero		
More than 7.5 hectares	38,070.00	external	38,070.00	38,070.00	0.00	38,070.00	zero		
In addition, for each 0.1 hectare (or part thereof) in excess of 7.5 hectares subject to a maximum in total of £300,000	151.00	external	151.00	151.00	0.00	151.00	zero		
Operations (other than exploratory drilling) for the winning and working of oil or natural gas									
Site area:									
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	257.00	external	257.00	257.00	0.00	257.00	zero		
More than 15 hectares	38,520.00	external	38,520.00	38,520.00	0.00	38,520.00	zero		
in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum in total of £78,000	151.00	external	151.00	151.00	0.00	151.00	zero		

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Other Operations (winning and working of minerals) excluding oil & natural gas									
Sire area:									
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	234.00	external	234.00	234.00	0.00	234.00	zero		
More than 15 hectares	34,934.00	external	34,934.00	34,934.00	0.00	34,934.00	zero		
In addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum total of £78,000	138.00	external	138.00	138.00	0.00	138.00	zero		
Other Operations (not coming within any of the above categories)									
Any site area, per 0.1 hectare (or part thereof) subject to a maximum in total of £2,028	234.00	external	234.00	234.00	0.00	234.00	zero		
Lawful Development Certificate									
Existing use - in breach of a planning condition	same as full planning fee								
Existing use - lawful not to comply with any particular condition or limitation	234.00	external	234.00	234.00	0.00	234.00	zero		
Proposed use or operation	half the normal planning fee								
<u>PRIOR APPROVAL</u>									
Agricultural & forestry buildings & operations or demolition of buildings	96.00	external	96.00	96.00	0.00	96.00	zero		
Communications (previously referred to as Telecommunications Code Systems Operators)	462.00	external	462.00	462.00	0.00	462.00	zero		
Proposed change of use to state funded school or registered nursery	96.00	external	96.00	96.00	0.00	96.00	zero		
Proposed change of use of agriculture building to a state-funded school or registered nursery	96.00	external	96.00	96.00	0.00	96.00	zero		
Proposed change of use of agricultural building to a flexible use within shops, financial & professional services, restaurants & cafes, business, storage or distribution, hotels or assembly or leisure	96.00	external	96.00	96.00	0.00	96.00	zero		
Proposed change of use of a building from office (use class B1) use to a use falling within use class 3C (dwellinghouse)	96.00	external	96.00	96.00	0.00	96.00	zero		
Proposed change of use of agricultural building to a dwellinghouse (use class C3), where there are no building operations	96.00	external	96.00	96.00	0.00	96.00	zero		
Proposed change of use of agriculture building to a dwellinghouse (use class C3) and associated building operations	206.00	external	206.00	206.00	0.00	206.00	zero		
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) where there are no associated building operations	96.00	external	96.00	96.00	0.00	96.00	zero		
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) and associated building operations	96.00	external	96.00	96.00	0.00	96.00	zero		
Notification for prior approval for a change of use from storage or distribution buildings (class 8B) and any land within its curtilage to dwellinghouses (class C3)	96.00	external	96.00	96.00	0.00	96.00	zero		

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Notification for prior approval for a change of use from amusement arcades/centres & casinos (sui generis uses) and any land within its curtilage to dwellinghouses (class C3)	96.00	external	96.00	96.00	0.00	96.00	zero		
Notification for prior approval for a change of use from amusement arcades/centres & casinos (sui generis uses) and any land within its curtilage to dwellinghouses (class C3) and associated building operations	206.00	external	206.00	206.00	0.00	206.00	zero		
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops & casinos (sui generis uses) to restaurants & cafes (class A3)	96.00	external	96.00	96.00	0.00	96.00	zero		
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops & casinos (sui generis uses) to restaurants & cafes (class A3) & associated building operations	206.00	external	206.00	206.00	0.00	206.00	zero		
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops (sui generis uses) to assembly & leisure uses (class D2)	96.00	external	96.00	96.00		96.00	zero		
Notification for prior approval for a development consisting of the erection or construction of a collection facility within the curtilage of a shop	96.00	external	96.00	96.00		96.00	zero		
Notification for prior approval for the temporary use of buildings or land for the purpose of commercial film-making and the associated temporary structures, works, plant or machinery required in connection with that use	96.00	external	96.00	96.00		96.00	zero		
Notification for prior approval for the installation, alteration or replacement of other solar photovoltaics (PV) equipment on the roofs of non-domestic buildings, up to a capacity of 1 megawatt	96.00	external	96.00	96.00		96.00	zero		
RESERVED MATTERS									
Application for approval of reserved matters following outline approval - amount due if full fee not already paid	462.00	external	462.00	462.00	0.00	462.00	zero		
APPROVAL/VARIATION/DISCHARGE OF CONDITION									
Application for removal of variation of a condition following grant of planning permission	234.00	external	234.00	234.00	0.00	234.00	zero		
Request for confirmation that one or more planning conditions have been complied with:									
Per request per Householder	34.00	external	34.00	34.00	0.00	34.00	zero		
Per request otherwise	116.00	external	116.00	116.00	0.00	116.00	zero		

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CHANGE OF USE

Change of use of a building to use as one or more separate dwelling houses

Per dwelling up to 50 dwellings	462.00	external	462.00	462.00	0.00	462.00	zero	
More than 50 dwellings	22,859.00	external	22,859.00	22,859.00	0.00	22,859.00	zero	
in addition, for each dwelling house in excess of 50 dwelling houses subject to a maximum in total of £300,000	138.00	external	138.00	138.00	0.00	138.00	zero	

Other changes of use

Building or land	462.00	external	462.00	462.00	0.00	462.00	zero	
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ADVERTISING

Relating to the business on the premises	132.00	external	132.00	132.00	0.00	132.00	zero	
Advance signs which are not situated on or visible from the site, directing the public to a business	132.00	external	132.00	132.00	0.00	132.00	zero	
Other advertisements	462.00	external	462.00	462.00	0.00	462.00	zero	

**APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF A
PLANNING PERMISSION**

Application in respect of:								
Householder development	34.00	external	34.00	34.00	0.00	34.00	zero	
Other development	234.00	external	234.00	234.00	0.00	234.00	zero	

BUILDING REGULATION FEES (effective from 1st January 2021)

Charges are now set by Pennine Lancashire Building Control Service and the
income retained by the partnership

TABLE A - STANDARD CHARGES FOR NEW HOUSES

These fees were ratified in October 2020 and are rounded up to the nearest whole pound

Plan Charge

No. of dwellings:								
1	238.00	2.00%	242.76	243.00	40.50	202.50	20.00	1-Jan-21
2	326.00	2.00%	332.52	333.00	55.50	277.50	20.00	1-Jan-21
3	429.00	2.00%	437.58	438.00	73.00	365.00	20.00	1-Jan-21
4	531.00	2.00%	541.62	542.00	90.33	451.67	20.00	1-Jan-21
5	642.00	2.00%	654.84	655.00	109.17	545.83	20.00	1-Jan-21

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Inspection Charge

No. of dwellings:

1	628.00	2.00%	640.56	641.00	106.83	534.17	20.00	1-Jan-21
2	868.00	2.00%	885.36	886.00	147.67	738.33	20.00	1-Jan-21
3	1,103.00	2.00%	1,125.06	1,126.00	187.67	938.33	20.00	1-Jan-21
4	1,273.00	2.00%	1,298.46	1,299.00	216.50	1,082.50	20.00	1-Jan-21
5	1,409.00	2.00%	1,437.18	1,438.00	239.67	1,198.33	20.00	1-Jan-21

Building Notice Charge

No. of dwellings:

1	1,038.00	2.00%	1,058.76	1,059.00	176.50	882.50	20.00	1-Jan-21
2	1,430.00	2.00%	1,458.60	1,459.00	243.17	1,215.83	20.00	1-Jan-21
3	1,834.00	2.00%	1,870.68	1,871.00	311.83	1,559.17	20.00	1-Jan-21
4	2,163.00	2.00%	2,206.26	2,207.00	367.83	1,839.17	20.00	1-Jan-21
5	2,459.00	2.00%	2,508.18	2,509.00	418.17	2,090.83	20.00	1-Jan-21

Note

- For 5 or more dwellings or if the floor area of a dwelling exceeds 300m² or flats over 3 storeys, the charge will be individually determined.
- All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme, if this is not the case an additional charge will apply based upon a basic inspection charge per dwelling of £197.00 including Vat (account will be given to repetitive work and a discount may be applied).
- The amount of the plan charge is based on the number of dwellings contained in the application.
- The inspection charge is based on the total units in the project.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- For larger building projects the Council may agree to fees being paid by instalments. Please contact your local Pennine Lancashire Building Control office for further details.

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS

CATEGORY 1 - Extensions to dwellings

Plan Charge

Extension(s) - Internal floor area not exceeding 6m ²	410.00	2.00%	418.20	419.00	69.83	349.17	20.00	1-Jan-21
Internal floor area over 6m ² but not exceeding 40m ²	181.00	2.00%	184.62	185.00	30.83	154.17	20.00	1-Jan-21
Internal floor area over 40m ² but not exceeding 60m ²	181.00	2.00%	184.62	185.00	30.83	154.17	20.00	1-Jan-21
Internal floor area over 60m ² but not exceeding 80m ²	181.00	2.00%	184.62	185.00	30.83	154.17	20.00	1-Jan-21

Inspection Charge

Extension(s) - Internal floor area not exceeding 6m ²	Included in Plan Charge							
Internal floor area over 6m ² but not exceeding 40m ²	359.00	2.00%	366.18	367.00	61.17	305.83	20.00	1-Jan-21
Internal floor area over 40m ² but not exceeding 60m ²	524.00	2.00%	534.48	535.00	89.17	445.83	20.00	1-Jan-21
Internal floor area over 60m ² but not exceeding 80m ²	738.00	2.00%	752.76	753.00	125.50	627.50	20.00	1-Jan-21

Building Notice Charge

Extension(s) - Internal floor area not exceeding 6m ²	492.00	2.00%	501.84	502.00	83.67	418.33	20.00	1-Jan-21
Internal floor area over 6m ² but not exceeding 40m ²	646.00	2.00%	658.92	659.00	109.83	549.17	20.00	1-Jan-21
Internal floor area over 40m ² but not exceeding 60m ²	844.00	2.00%	860.88	861.00	143.50	717.50	20.00	1-Jan-21
Internal floor area over 60m ² but not exceeding 80m ²	1,101.00	2.00%	1,123.02	1,124.00	187.33	936.67	20.00	1-Jan-21

CATEGORY 2 - Garages & Carports

Erection or extension of a detached or attached building or an extension to a dwelling;

Which consists of a garage, carport, or both, having a floor area not exceeding 40m² in total and is intended to be used in common with an existing building

Plan Charge	288.00	2.00%	293.76	294.00	49.00	245.00	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	346.00	2.00%	352.92	353.00	58.83	294.17	20.00	1-Jan-21

Where the garage extension exceeds a floor area of 40m² but does not exceed 60m²

Plan Charge	410.00	2.00%	418.20	419.00	69.83	349.17	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	492.00	2.00%	501.84	502.00	83.67	418.33	20.00	1-Jan-21

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 3 - Garage Conversions

The conversion, in part or full, of an attached domestic garage to an existing dwelling into a habitable room.

Plan Charge	280.00	2.00%	285.60	286.00	47.67	238.33	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	336.00	2.00%	342.72	343.00	57.17	285.83	20.00	1-Jan-21

CATEGORY 4 - Loft Conversions & Dormers

Formation of a room(s) in an existing roof space, including means of access thereto.

Fees for lofts greater than 40m² are to be based on the cost of the work, subject to an agreed minimum plan charge.

Without a dormer but not exceeding 40m² in floor area*

Plan Charge	410.00	2.00%	418.20	419.00	69.83	349.17	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	492.00	2.00%	501.84	502.00	83.67	418.33	20.00	1-Jan-21

With a dormer but not exceeding 40m² in floor area*

Plan Charge	181.00	2.00%	184.62	185.00	30.83	154.17	20.00	1-Jan-21
Inspection Charge	359.00	2.00%	366.18	367.00	61.17	305.83	20.00	1-Jan-21
Building Notice Charge	646.00	2.00%	658.92	659.00	109.83	549.17	20.00	1-Jan-21

Note

1. Floor area is the area measured at a height of 2 metres above floor level.
2. All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.
3. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
4. If the internal floor area, of an extension to a dwelling, exceeds 80m² Table E will apply (subject to a minimum build cost of £50,001).
5. Loft Conversions greater than 40m² will be based on the cost of the work and Table E will apply, subject to a agreed minimum plan charge.

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE C - STANDARD CHARGES FOR DOMESTIC ALTERATIONS

CATEGORY 1 - Installation of replacement windows and doors*

in a dwelling where the number of windows / doors does not exceed 20

Plan Charge	120.00	2.00%	122.40	123.00	20.50	102.50	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	120.00	2.00%	122.40	123.00	20.50	102.50	20.00	1-Jan-21

CATEGORY 2 - Controlled Electrical work*

To a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)

Plan Charge	210.00	2.00%	214.20	215.00	35.83	179.17	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	210.00	2.00%	214.20	215.00	35.83	179.17	20.00	1-Jan-21

CATEGORY 3 - Renovation of a Single Thermal Element

To a dwelling house or flat (including cavity wall insulation)

Plan Charge	150.00	2.00%	153.00	153.00	25.50	127.50	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	150.00	2.00%	153.00	153.00	25.50	127.50	20.00	1-Jan-21

CATEGORY 4 - Heating Appliance Installation*

Where work relates to installation of a multi-fuel heating appliance including associated flue liner/chimney and hearth to which Part J applies, and to a single dwelling by a person not registered under a Government scheme, the following charges will be applied

Plan Charge	280.00	2.00%	285.60	286.00	47.67	238.33	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	280.00	2.00%	285.60	286.00	47.67	238.33	20.00	1-Jan-21

CATEGORY 5 - Removal or partial removal of chimney breast(s) within a dwelling

Plan Charge	235.00	2.00%	239.70	240.00	40.00	200.00	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	235.00	2.00%	239.70	240.00	40.00	200.00	20.00	1-Jan-21

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 6 - Removal of wall and insertion of 1 or 2 steel beams up to a maximum

span of 4 metres

Plan Charge

Inspection Charge

Building Notice Charge

235.00	2.00%	239.70	240.00	40.00	200.00	20.00	1-Jan-21	
Included in Plan Charge								
235.00	2.00%	239.70	240.00	40.00	200.00	20.00	1-Jan-21	

Note

- * Not carried out and registered under by a Competent Person Scheme
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
If multiple items of listed work are proposed, as in Table C above, then a 50% discount can be applied for the second listed item only; if three or more listed items are proposed then please refer to Table E (subject to a minimum plan charge equal to a minimum build cost of £10,001)

TABLE D - OTHER NON-DOMESTIC WORK : EXTENSIONS AND NEW BUILD & THERMAL IMPROVEMENTS

CATEGORY 1 - Extension(s) - Internal floor area not exceeding 6m²

Plan Charge

Inspection Charge

Building Notice Charge

410.00	2.00%	418.20	419.00	69.83	349.17	20.00	1-Jan-21	
Included in Plan Charge								
Not applicable								

CATEGORY 2 - Internal floor area over 6m² but not exceeding 40m²

Plan Charge

Inspection Charge

Building Notice Charge

181.00	2.00%	184.62	185.00	30.83	154.17	20.00	1-Jan-21	
359.00	2.00%	366.18	367.00	61.17	305.83	20.00	1-Jan-21	
Not applicable								

CATEGORY 3 - Internal floor area over 40m² but not exceeding 80m²

Plan Charge

Inspection Charge

Building Notice Charge

181.00	2.00%	184.62	185.00	30.83	154.17	20.00	1-Jan-21	
524.00	2.00%	534.48	535.00	89.17	445.83	20.00	1-Jan-21	
Not applicable								

CATEGORY 4 - Renovation of a single thermal element - cost up to £20,000*

Plan Charge

Inspection Charge

Building Notice Charge

217.00	2.00%	221.34	222.00	37.00	185.00	20.00	1-Jan-21	
Included in Plan Charge								
Not applicable								

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 5 - Replacement of non-domestic windows*, not exceeding 20

Plan Charge	160.00	2.00%	163.20	164.00	27.33	125.00	20.00	1-Jan-21
Inspection Charge	Included in Plan Charge							
Building Notice Charge	Not applicable							

Note

- * Where cost exceeds £20,000 the charge is individually determined.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- Floor area is the area measured at a height of 2 metres above floor level.
- If the internal floor area exceeds 80m² Table E will apply (subject to a minimum plan charge equal to a minimum build cost of £50,001)
- Category 5 does not include replacement doors due to Part B - Fire safety implications.

TABLE E - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B, C & D

(excludes individually determined charges)

Plan Charge

Estimated Cost	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase
from £0 - £2,000	235.00	2.00%	239.70	240.00	40.00	200.00	20.00	1-Jan-21
£2,001 - £5,000	280.00	2.00%	285.60	286.00	47.67	238.33	20.00	1-Jan-21
£5,001 - £7,000	301.00	2.00%	307.02	308.00	51.33	256.67	20.00	1-Jan-21
£7,001 - £10,000	318.00	2.00%	324.36	325.00	54.17	270.83	20.00	1-Jan-21
£10,001 - £20,000	102.00	2.00%	104.04	105.00	17.50	87.50	20.00	1-Jan-21
£20,001 - £30,000	121.00	2.00%	123.42	124.00	20.67	103.33	20.00	1-Jan-21
£30,001 - £40,000	153.00	2.00%	156.06	157.00	26.17	130.83	20.00	1-Jan-21
£40,001 - £50,000	192.00	2.00%	195.84	196.00	32.67	163.33	20.00	1-Jan-21
£50,001 - £75,000	235.00	2.00%	239.70	240.00	40.00	200.00	20.00	1-Jan-21
£75,001 - £100,000*	301.00	2.00%	307.02	308.00	51.33	256.67	20.00	1-Jan-21

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Inspection Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,000 - £100,000*

Included in Plan Charge

Included in Plan Charge

Included in Plan Charge

Included in Plan Charge

318.00	2.00%	324.36	325.00	54.17	270.83	20.00	1-Jan-21	
423.00	2.00%	431.46	432.00	72.00	360.00	20.00	1-Jan-21	
494.00	2.00%	503.88	504.00	84.00	420.00	20.00	1-Jan-21	
572.00	2.00%	583.44	584.00	97.33	486.67	20.00	1-Jan-21	
704.00	2.00%	718.08	719.00	119.83	599.17	20.00	1-Jan-21	
899.00	2.00%	916.98	917.00	152.83	764.17	20.00	1-Jan-21	

Building Notice Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,000 - £100,000*

281.00	2.00%	286.62	287.00	47.83	239.17	20.00	1-Jan-21	
336.00	2.00%	342.72	343.00	57.17	285.83	20.00	1-Jan-21	
360.00	2.00%	367.20	368.00	61.33	306.67	20.00	1-Jan-21	
382.00	2.00%	389.64	390.00	65.00	325.00	20.00	1-Jan-21	
504.00	2.00%	514.08	515.00	85.83	429.17	20.00	1-Jan-21	
651.00	2.00%	664.02	665.00	110.83	554.17	20.00	1-Jan-21	
774.00	2.00%	789.48	790.00	131.67	658.33	20.00	1-Jan-21	
913.00	2.00%	931.26	932.00	155.33	776.67	20.00	1-Jan-21	
1,124.00	2.00%	1,146.48	1,147.00	191.17	955.83	20.00	1-Jan-21	
1,438.00	2.00%	1,466.76	1,467.00	244.50	1,222.50	20.00	1-Jan-21	

Note

1. *Where cost exceeds £100,000 the charge is individually determined.
2. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
3. In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme. If this is not the case an additional charge will apply, see Table C

TABLE F - DEMOLITION CHARGE

Application to demolish existing property under Section 80 of the Building Act 1984 and issuing the counter notice under Section 81 of the Building Act 1984

198.00	2.00%	201.96	202.00	0.00	202.00	zero	1-Jan-21	
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2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE G - OTHER CHARGES

CATEGORY 1 - Copy of Completion certificates	28.00	2.00%	28.56	29.00	4.83	24.17	20.00	1-Jan-21
CATEGORY 2 - Copy Decision Notices	28.00	2.00%	28.56	29.00	4.83	24.17	20.00	1-Jan-21
CATEGORY 3 - Re-opening of Archived applications that have been dormant for 2 years or more Charge per hour subject to a minimum charge of £77.00	80.00	2.00%	81.60	82.00	13.67	68.33	20.00	1-Jan-21
CATEGORY 4 - Withdrawal of an application and any associated changes Charge per hour subject to a minimum charge of £77.00	80.00	2.00%	81.60	82.00	13.67	68.33	20.00	1-Jan-21
CATEGORY 5 - Building Regulations Confirmation letter Charge per hour subject to a minimum charge of £77.00	80.00	2.00%	81.60	82.00	13.67	68.33	20.00	1-Jan-21
CATEGORY 6 - Supply of non-standard data and information, including responding to Solicitor enquiries Charge per hour subject to a minimum charge of £77.00	80.00	2.00%	81.60	82.00	13.67	68.33	20.00	1-Jan-21

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Note

- Where a **'Full Plans'** application is made, in most cases a plan charge is payable at the time of application and an invoice for the inspection charge will be sent following the first inspection on site.
- For a **'Regularisation'** application (related to unauthorised work) fees are individually determined but will be subject to a minimum of 150% of the associated net charge(s).
No Vat is payable on a Regularisation Charge.
- Charges in **Table E** are based upon an estimated cost, which means a reasonable estimate (excluding Vat) that would be charged for carrying out all the work, by a professional contractor. No reductions are made for DIY proposals.
- When it is intended to carry out **additional work** on a dwelling at the same time as any work in **Table B** then the charge for this additional work may be discounted by 50%, subject to a maximum estimated cost of £310,000.
- When it is intended to carry out more than one extension to a dwelling, the areas of the extensions may be aggregated in determining a total internal floor area to which the fee may then be applied.
Please note however, the area of loft conversions or garage conversions may not be aggregated to an extension but a 50% discount can be applied.
- For work that is an electrical installation only, such as rewiring, use **Table C**.
All other installation work should be included in the overall charges.
- For a **"Reversion"** application fees are individually determined.
Please contact your local Pennine Lancashire Building Control Office for further details.
- For applications that are due to **start on site immediately**, both Plan Fee and Inspection Fee are payable when submitting the application.
Please be advised that if you commence works prior to receiving Building Regulations approval, you do so at your own risk.
- For current and active Local Authority Building Control Partnership customer fees will be individually determined.
- Costs cannot be discounted across separate applications

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
MARKETS									
Deposit for new tenants taking a unit in the Market	200.00	-	200.00	200.00	33.33	166.67	20.00	n/a	
Hourly charge for additional opening outside of normal hours for trader access	60.00	-	60.00	60.00	10.00	50.00	20.00	n/a	
Lease preparation fee	240.00	-	240.00	240.00	40.00	200.00	20.00	n/a	
New product line addition to existing user clause to include deed of variation costs.	300.00	-	300.00	300.00	50.00	250.00	20.00	n/a	
Call put to an alarm activation resulting from Traders unit/action plus alarm call out costs.	30.00	-	30.00	30.00	5.00	25.00	20.00	n/a	
Electricity recharge late payment fee per week o/s to cover cost of reminders for payment	12.00	-	12.00	12.00	2.00	10.00	20.00	n/a	
Provision of payment schedule for disputed rent – repayable if a rent error made.	24.00	-	24.00	24.00	4.00	20.00	20.00	n/a	
Per Copy of Rent invoice required	6.00	-	6.00	6.00	1.00	5.00	20.00	n/a	
Represented cheque or Direct Debit payment refused by bankers	18.00	-	18.00	18.00	3.00	15.00	20.00	n/a	
Assignment of lease with existing user clause to cover council's legal costs in preparation of deed and to reflect element of value of assignment to existing trader selling on their business	240.00	-	240.00	240.00	40.00	200.00	20.00	n/a	
Assignment of lease as above but with additional and or change of user clause.	300.00	-	300.00	300.00	50.00	250.00	20.00	n/a	
Per letter relating to breaches of Market Regulations	24.00	-	24.00	24.00	4.00	20.00	20.00	n/a	
Per day breach of user clause to reflect unfair trading advantage gained by selling of unauthorised product.	24.00	-	24.00	24.00	4.00	20.00	20.00	n/a	
Penalty Fee per hour in relation to arriving late to open and or leaving early to close. (Funds to be paid into Advertising fund).	30.00	-	30.00	30.00	5.00	25.00	20.00	n/a	
Non-attendance on Designated Market Days and/or Christmas Sundays and Late Night Thursdays. (Funds to be paid into Advertising fund).	120.00	-	120.00	120.00	20.00	100.00	20.00	n/a	
Remedy of breach and withdrawal of court action by the Council after court action has been scheduled.	300.00	-	300.00	300.00	50.00	250.00	20.00	n/a	

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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RESOURCES

REVENUES & BENEFITS

LOCAL TAXATION

Council Tax Summons	77.00	2.50	78.93	79.00	-	79.00	zero	1-Apr-21
Council Tax Liability Order	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21
NNDR Summons	107.00	2.50	109.68	110.00	-	110.00	zero	1-Apr-21
NNDR Liability Order	20.00	2.50	20.50	21.00	-	21.00	zero	1-Apr-21

LEGAL & DEMOCRATIC SERVICES

LEGAL FEES

Note 1. Vat is chargeable on the fees if vat is payable on the consideration or rent.

* These fees may be charged at a higher level in accordance with, for example, the work involved in more complex cases.

Rounded to nearest £5

Disposals

Sale of Garden plot	275.00	2.50	281.88	280.00	-	280.00	see note 1	1-Apr-21
Sale of any other land	565.00	2.50	579.13	580.00	-	580.00	see note 1	1-Apr-21
Small Scale Building Licence	565.00	2.50	579.13	580.00	-	580.00	see note 1	1-Apr-21
Building Licence	1,320.00	2.50	1,353.00	1,355.00	-	1,355.00	see note 1	1-Apr-21
Sealing of documents	65.00	2.50	66.63	65.00	-	65.00	see note 1	1-Apr-21

Landlord & Tenant

Contracted out' short term lease/licences	565.00	2.50	579.13	580.00	-	580.00	see note 1	1-Apr-21
Longer term business lease	940.00	2.50	963.50	965.00	-	965.00	see note 1	1-Apr-21
Underlease - Brunshaw / Anglesey	475.00	2.50	486.88	485.00	-	485.00	see note 1	1-Apr-21
Licence to Assign	390.00	2.50	399.75	400.00	-	400.00	see note 1	1-Apr-21
Licence for Alterations	390.00	2.50	399.75	400.00	-	400.00	see note 1	1-Apr-21
Licence for Change of Use	390.00	2.50	399.75	400.00	-	400.00	see note 1	1-Apr-21
Licence to Assign (combined with licence for alterations / change of use)	655.00	2.50	671.38	670.00	-	670.00	see note 1	1-Apr-21
Licence to Underlet	655.00	2.50	671.38	670.00	-	670.00	see note 1	1-Apr-21
Licence to Underlet (combined with licence for alterations / change of use)	940.00	2.50	963.50	965.00	-	965.00	see note 1	1-Apr-21
Surrenders	390.00	2.50	399.75	400.00	-	400.00	see note 1	1-Apr-21
Letter of consent to assign (long leaseholds at nominal rent)	70.00-170.00	2.50		70.00-175.00	-	70.00-175.00	see note 1	1-Apr-21
Registration of Assignment or Underlease	65.00	2.50	66.63	65.00	-	65.00	see note 1	1-Apr-21
Grant of Easements or Rights	390.00	2.50	399.75	400.00	-	400.00	see note 1	1-Apr-21
Deed of Variation	390.00	2.50	399.75	400.00	-	400.00	see note 1	1-Apr-21

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Planning									
Section 106 Agreements (minimum charge)	550.00	2.50	563.75	565.00	-	565.00	o/s scope	1-Apr-21	
Mortgages									
Vacating Receipts									Mortgage scheme no longer provided
Notice of Charge									Mortgage scheme no longer provided
Mortgage Questionnaire									Mortgage scheme no longer provided
Miscellaneous									
Copy Documents - per A4 sheet (minimum £10)	0.45	2.50	0.46	0.45	-	0.45	see note 1	1-Apr-21	
Land Charges									
Note: CON29 elements of Land Charges are now vatable at the standard rate									
LLC1	19.00	-	19.00	19.00	-	19.00	zero	1-Apr-21	
CON29R	141.00	-	141.00	141.00	23.50	117.50	standard	1-Apr-21	
Local Search (LLC1 + CON29R)	160.00	-	160.00	160.00	23.50	136.50	mixed	1-Apr-21	
Each Additional Parcel of Land	25.00	-	25.00	25.00	4.17	20.83	standard	1-Apr-21	
Each Optional CON290 Enquiry (Q 5 - 20)	5.00	-	5.00	5.00	0.83	4.17	standard	1-Apr-21	
Each Optional CON290 Enquiry (Q4 Q21 & Q22)	35.00	-	35.00	35.00	5.83	29.17	standard	1-Apr-21	
Each Additional Enquiry	31.00	-	31.00	31.00	5.17	25.83	standard	1-Apr-21	
Personal Search	FOC	statutory	FOC	FOC		FOC			
ROOM HIRE									
Burnley Town Hall - Room Hire									
Meetings									
Mornings - 8am to 1pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Afternoon - 1pm to 6pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Evening - 6pm to 10pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Others									
Mornings - 8am to 1pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Afternoon - 1pm to 6pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Evening - 6pm to 10pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Parker Lane - Room Hire									
Mornings - 8am to 1pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Afternoon - 1pm to 6pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	
Evening - 6pm to 10pm	90.45	2.50	92.71	92.70	-	92.70	zero	1-Apr-21	

2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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PROPERTY TEAM

GARAGE SITES

Note : 3 months notice is required to increase rents for garage sites & garden plots

Per plot, per annum	109.75	2.50	112.49	112.50	18.75	93.75	20.00	1-Apr-21
Concession for registered disabled	12.25	2.50	12.56	12.55	2.09	10.46	20.00	1-Apr-21

GARDEN PLOTS

Per square yard, per annum	0.7841	2.50	0.80	0.8037	-	0.8037	zero	1-Apr-21
Per square metre, per annum	0.9378	2.50	0.96	0.9612	-	0.9612	zero	1-Apr-21
Allotments per square yard, per annum	0.1791	2.50	0.18	0.1836	-	0.1836	zero	1-Apr-21
Allotments per square metre, per annum	0.2143	2.50	0.22	0.2197	-	0.22	zero	1-Apr-21
Admin fee for setting up of new tenancy agreements	51.40	2.50	52.69	52.70	8.78	43.92	20.00	1-Apr-21

Note : The rents of garage sites & garden plots are only being increased every 3 years due to the administrative cost of writing to inform tenants. The last review was undertaken during 2016/17 of appropriate market rentals.

PROPERTY SURVEYOR FEES

These fees/charges are for general guidance.

These fees may be negotiated at higher level in accordance with the work involved in more complex cases.

Note 1 - Vat is not chargeable on the fees/charges unless VAT is payable on the consideration or rent.

Disposals

Sale of Garden plot	236.75	2.50	242.67	242.65	-	242.65	see note 1	1-Apr-21
Sale of any other land (minimum charge or 1% of sale price whichever is higher)	392.90	2.50	402.72	402.70	-	402.70	see note 1	1-Apr-21
Building Licence (minimum charge but depending on size/complexity)	785.85	2.50	805.50	805.50	-	805.50	see note 1	1-Apr-21
Freehold Reversion	236.75	2.50	242.67	242.65	-	242.65	see note 1	1-Apr-21

Landlord & Tenant

Contracted out' short term lease	275.25	2.50	282.13	282.15	-	282.15	see note 1	1-Apr-21
Longer term business lease	392.90	2.50	402.72	402.70	-	402.70	see note 1	1-Apr-21
Grant of Garden Tenancy	43.50	2.50	44.59	44.60	-	44.60	see note 1	1-Apr-21
Service of Notices on Garden Tenancies	37.10	2.50	38.03	38.05	-	38.05	see note 1	1-Apr-21
Underlease - Brunshaw / Anglesey	275.25	2.50	282.13	282.15	-	282.15	see note 1	1-Apr-21
Renewal Lease	275.25	2.50	282.13	282.15	-	282.15	see note 1	1-Apr-21

	2020/21 Gross Fees £	% inc 2.5%	2021/22 Gross Fees	2021/22 Gross Fees £	Vat included in fee	2021/22 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Licence to Assign	261.10	2.50	267.63	267.65	-	267.65	see note 1	1-Apr-21	
Licence for Alterations	313.60	2.50	321.44	321.45	-	321.45	see note 1	1-Apr-21	
Licence for Change of Use	275.25	2.50	282.13	282.15	-	282.15	see note 1	1-Apr-21	
Licence to Assign (combined with licence for alterations/change of use)	392.90	2.50	402.72	402.70	-	402.70	see note 1	1-Apr-21	
Licence to Underlet	313.60	2.50	321.44	321.45	-	321.45	see note 1	1-Apr-21	
Licence to Underlet (combined with licence for alterations/change of use)	392.90	2.50	402.72	402.70	-	402.70	see note 1	1-Apr-21	
Letter of consent to assign (long leaseholds at nominal rent)	min 108.00			min 108.00		min 108.00	see note 1	1-Apr-21	
Planning									
S.106 Agreements	499.20	2.50	511.68	511.70	-	511.70	see note 1	1-Apr-21	
Site Compound Licence	261.10	2.50	267.63	267.65	-	267.65	see note 1	1-Apr-21	
Copy Documents - per A4 sheet	0.55	2.50	0.56	0.55	0.09	0.46	20.00	1-Apr-21	
Pavement Café Licences									
Initial licence set up									these licences now issued by LCC
Annual renewal/change of licensee									these licences now issued by LCC
<u>BURNLEY BUS STATION</u>									
Bus Station departure charges are calculated using pence to 4 decimal places									
Per Departure - Standard bus / Minibus	1.0371	2.50	1.06	1.0578	0.1763	0.8815	20.00	1-Apr-21	
Per Departure - Long (coach)	2.1455	2.50	2.20	2.1884	0.3647	1.8237	20.00	1-Apr-21	
(Net Fee increased by 2% then VAT added)									